



# **SOUTHEASTERN BAPTIST COLLEGE**

ACADEMIC CATALOG

2025-2026

Volume 77

The information and requirements included in this catalog are effective for the 2025 - 2026 academic year. This catalog is not a contract. SOUTHEASTERN BAPTIST COLLEGE reserves the right to change policies or revise the information contained in this catalog at any time. Information regarding revisions and updates are available from the Registrar's office.

SOUTHEASTERN BAPTIST COLLEGE admits qualified students who are personally committed to faith in Jesus Christ and does not discriminate on the basis of sex, age, disability, race, color, national or ethnic origin. However, Southeastern Baptist College is owned and controlled by the Baptist Missionary Association of Mississippi. SBC intends to foster an on-going tradition of the shared beliefs of the Baptist Missionary Association of Mississippi. SBC hereby claims all religious exemptions due it under federal and state law, and particularly exemptions for discrimination under Title IX, to the extent federal or state law conflicts with our religious tenets.

Southeastern Baptist College operates on the principle of faith in God for direction and supply of its needs and seeks to honor this principle in the administration of its financial affairs and publicity of its activities. In answer to believing prayer and through faithful Christian stewards, the Lord has supplied the needs of the college since the days of its founding. Southeastern Baptist College funds come through gifts/donations from individuals and local BMA churches.

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President  
Dr. Elwin Doug Lee



Southeastern Baptist College may be a small college, but its 75 year legacy is noteworthy both locally and internationally. SBC is the oldest accredited Bible college in the state of Mississippi. Many pastors have chosen to receive a conservative biblical education in our classrooms and they are now ministers to thousands of people throughout Mississippi and beyond. Our school has provided business professionals a solid education with a Christian approach to their work ethos and SBC has produced several state representatives and a U.S. Congressman. Many missionaries received their biblical education here and are now dispatched to foreign lands spreading the Gospel of Jesus Christ. As we look to the future, we know God's hand is on SBC. Step by step, the Lord is guiding us forward toward an expanding educational platform with a dedicated Christian vision. As our students successfully complete their educational goals, they take with them a lifelong biblical worldview. Whether online or in the classroom, we invite you to join us in your own academic journey here at Southeastern Baptist College, and be a part of its grand legacy.

## HISTORICAL SKETCH

At the 1947 annual session of the Baptist Missionary Association of Mississippi, the messengers unanimously approved the establishment of a church owned and operated college. At a special called, mid-year meeting, a motion was adopted to appoint a subcommittee to draw up a workable resolution to be presented to the messengers at the next annual session. The resolution of this committee to begin a junior college with a Bible department was adopted by the Baptist Missionary Association of Mississippi on October 19, 1948. Seven trustees were elected and empowered to select a faculty, devise a curriculum, and find appropriate facilities. The first classes began September 27, 1949, in the educational facilities of Parkview Baptist Church, Laurel, Mississippi, with the following officers and faculty: President, D. N. Jackson; Dean, L. T. Simmons; Instructors, O. F. Parker and J. B. Coats.

The first junior college program was offered in 1955. Ten acres of land, located just north of the Laurel city limits on Highway 15, was purchased the same year. The Administration Building, which contains several classrooms, was erected in time for the fall semester. Two dormitories were constructed in 1957 and 1958, respectively. An additional ten acres, adjoining the first ten, was purchased in 1967. Other buildings on campus include the gymnasium/auditorium, constructed in 1965; the campus faculty home (originally, the president's home), relocated and renovated in 1968; the president's home, constructed in 1972; and the A. M. Wilson Building, which houses the A. R. Reddin Memorial Library, completed in 1993. On November 25, 1958, Southeastern Baptist College became a member of the Mississippi Association of Colleges and received accreditation by the Mississippi Commission on Accreditation.

The liberal arts junior college was converted to a four-year Bible college in 1974. After gaining applicant status for accreditation with the American Association of Bible Colleges in 1979 and candidate status in 1983, Southeastern was fully accredited in 1988 and reaffirmed in 1994, and again in 1999. In June 2004, the American Association of Bible Colleges changed names to the Association for Biblical Higher Education (ABHE). The ABHE Commission on Accreditation reaffirmed the accreditation of SBC in 2009. The accreditation review held in 2019 reaffirmed the accreditation standing for ten years to the year 2029.

# About Us

## **Mission**

Our mission as a biblical higher education provider is to glorify God by providing quality post-secondary education from a biblical worldview in a Christian atmosphere.

## **Theme Verse**

“And be not conformed to this world: but be ye transformed by the renewing of your mind, that ye may prove what is that good, and acceptable, and perfect, will of God.” Romans 12:2

## **Targets**

- Training Christian workers in preparation for meeting life’s challenges
- Implementing practical Christian experiences
- Presenting curriculum that emphasizes biblical studies
- Remaining convicted and dedicated to the truth expressed in the Bible

## **Vision**

Southeastern Baptist College seeks to train people who wish to receive the foundational courses of college curriculum in a spiritual academic setting, with courses taught in such a manner as to integrate faith and learning, thereby giving due recognition to the God of all truth.

## **Across-the-Curriculum Educational Objectives**

Through its academic programs, Southeastern Baptist College purposes to:

- Provide an educational atmosphere that encourages spiritual growth and the development of Christian character.
- Provide instruction from a biblical worldview perspective, cultivating each student’s own worldview development.
- Increase each student’s knowledge, understanding, and application of the Bible.
- Equip students with knowledge and skills appropriate to their chosen field of study.

## Curriculum

The academic programs at SBC are designed to meet our institutional mission and educational goals in the lives of learners.

Programs of study are organized into the following curricular areas:

- Division of Biblical Studies  
Foundations of Ministry Certification, AA of Bible,  
B.S. of Christian Ministries, B.S.  
of Pastoral Ministries
- Division of General Education Studies  
General Studies Core; AA of General Education
- Division of Professional Studies  
Business Administration, (with offered concentrations in Sports Management,  
Marketing Communication Strategies, Marketing Management)

## Assessment of Student Learning

Each academic program has established a set of learning outcomes to be met by program graduates. Evaluation tools are used at the program level and at the institutional level to assess whether or not learning outcomes are being met. The evidence collected is then analyzed and used to make academic program changes or improvements.

## ACCREDITATION

Southeastern Baptist College is recognized by national and regional authorities. These agencies validate and enhance opportunities for SBC to provide quality instruction, enhanced learning outcomes, and strengthen community service for faculty, staff, and students.

- Southeastern Baptist is accredited by the **Association for Biblical Higher Education Commission on Accreditation** to offer undergraduate certificates, associate degrees, and baccalaureate degrees. ABHE Commission on Accreditation is recognized by the U.S. Department of Education as a national, specialized institutional accrediting agency.  
The Association for Biblical Higher Education  
5850 T.G. Lee Boulevard, Suite 130  
Orlando, Florida 32822  
(407) 207-0808  
[www.abhe.org](http://www.abhe.org)

- Southeastern Baptist College is a participant in the **State Authorization and Reciprocity Agreement (SARA)** which grants reciprocity for enrollment of students in online distance learning programs.
- Mississippi Commission on College Accreditation (MCCA)
- Mississippi Association of College Registrars and Admission Officers (MACRAO)
- Council for Higher Education Accreditation - CHEA serves its members through advocacy for the value and independence of accreditation, recognition of accrediting organizations, and commitment to quality in higher education.

## **FACILITIES**

**A.M. WILSON BUILDING** – The WILSON Building houses the Office of the President, administrative offices and the A. R. Reddin Memorial Library. The management library holdings consist of approximately 30,000 volumes of books. These holdings are carefully selected to support the curriculum and to meet accreditation standards. This building houses The Administration, Registrar, Admissions, and Financial Aid offices.

**J. W. BOND ACADEMIC CENTER** - BOND Center was completed in 1956. It houses classrooms, the Academic Success Center, Athletics Department offices, and the worship department.

**P. M. COCHRAN ATHLETIC CENTER** - The PMC Athletic Center houses the gymnasium that is home to Chargers basketball. It is located in the center of the campus and accommodates an approximated 500 spectators in fixed seating. Seating in the PMC may be expanded for large events to accommodate approximately 1,000 people by use of additional removable seating.

**A.W. WATSON FIELD** - Home to the Charger Baseball Team located in historic downtown Laurel.

**HILBUN HALL** is a two-story building which provides spacious rooms accommodating two to four occupants each. The lower floor units are designed in a large open room format with a large common restroom and shower area, full kitchen, and laundry area. The second story is designed into units of two-bedroom suites joined with a connecting bathroom. A laundry facility and a common area and kitchen are also available to residents in the second floor housing units. Hilbun Hall also houses a Resident Assistant apartment.

**GRANBERRY HALL** is a two-story building with rooms which accommodate one to two occupants each. Laundry facilities are located on the first floor for residents. The lower floor

houses a common area and kitchen for use by occupants. Granberry Hall also houses a Resident Assistant apartment capable of accommodating one to two RA's as needed.

**MURPHY HOUSE** is a residence hall accommodating 16 student occupants in an arrangement of four bedrooms sharing two full restroom facilities and complete with a living, dining, laundry, and kitchen space.

**THE HAVEN** is a gathering location that provides a gathering place for meetings, student activities, study groups, Bible studies, and much more.

## Board of Trustees

Dr. Elwin Doug Lee, President SBC, Laurel, MS  
Rev. Sidney Davis, Minister, Laurel, MS  
Rev. David Long, Minister, Mantachie, MS  
Rev. Glen Pace, Minister/Business, Columbia, MS  
Dr. Kenneth Pollock, Minister, Mantachie, MS  
Rev. Sam Oglesby, Minister, Hattiesburg, MS  
Mr. Chuck Blackwell, Attorney at Law, Ellisville, MS  
Mr. Robert Welborn, Retired CPA, Heidelberg, MS  
Dr. Donald Townsend, Retired MD, Hattiesburg, MS  
Don Robinson, Financial Advisor, Lumberton, MS  
Mrs. Cecelia Broom, Educator, Laurel, MS  
Rev. Chris Floyd, Minister/Business Laurel, MS  
Rev. Edward Duvall, Minister, Cleveland, MS

### **Out of State Trustees**

Rev. Ron Ledford, Retired Minister, Vidalia, LA  
Rev. Skip Holland, Minister, Lucedale, MS  
Rev. Larry Knight, Minister/Retired Military, Aviation Hydraulics, Pensacola, FL

### **Officers of the Board**

Chairman, Glen Pace, Columbia, MS  
Vice-chairman, Sam Oglesby, Hattiesburg, MS  
Recording Secretary, Mrs. Celia Broom, Educator, Soso, MS  
Treasurer of Foundation, Robert Welborn, Laurel, MS

## THE PRESIDENT’S CABINET

Dr. Elwin Doug Lee, President  
A.A., Southeastern Baptist College  
B.S., Louisiana Baptist University  
M.B.A., Louisiana Baptist University  
Ph.D., Louisiana Baptist University

Regina Reddoch, Provost and Dean of Academic Affairs  
A.A., Jones College  
B.S., William Carey University  
M.Ed., William Carey University  
Ed.S., William Carey University

Sabrina Mauldin, Dean of Instructional Effectiveness  
B.S., University of Southern Mississippi  
M.Ed., University of Southern Mississippi  
Ed.S., Mississippi State University



## THE ADMINISTRATIVE STAFF

Michelle Chisholm

Financial Aid Counselor

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Ginny Singleton

Admissions Counselor, Registrar (point of contact)

[gsingleton@southeasternbaptist.edu](mailto:gsingleton@southeasternbaptist.edu)

# THE ATHLETIC DEPARTMENT

Brad Thompson

Director of Athletics

[bthompson@southeasternbaptist.edu](mailto:bthompson@southeasternbaptist.edu)

Rian Shields

Head Women's Basketball Coach /Assistant Athletic Director

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Eugene White

Head Men's Basketball Coach

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Rafael Farrell

Head Baseball Coach

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Lee Rich

Assistant Baseball Coach

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# THE FACULTY

## **Business Department**

Danielle Ashley, Business Law  
B.A. English (Literature), Mississippi College  
J.D., Mississippi College

Haven Boyd, Marketing, Business  
B.S. Integrated Marketing Communications, The University of Mississippi  
M. Div., Duke Divinity School

Anna Claire Burge, Business  
B.B.A. Finance, Mississippi State University  
M.B.A. Business Administration, William Carey University

Lance Chancellor, Marketing, Business  
B.S.B.A., University of Southern Mississippi  
M.B.A., University of Southern Mississippi

Dr. Megan Clark, Marketing, Business  
B.A. Public Relations, Mississippi State University  
M.S. Economic Development, University of Southern Mississippi  
Ph.D. Community College Leadership, Mississippi State University

Emilee Hoang, Business  
B.S. Business Administration, University of Southern Mississippi  
M.S. Science, University of Southern Mississippi  
M.S. Business Administration, University of Southern Mississippi

Christy Holifield, Accounting, Business  
B.S.B.A., University of Southern Mississippi  
J.D., Florida State University

Rachel Jefcoat, Sports Management, Business  
B.S. Sports Administration, Belhaven University  
M.S. Business Administration, Belhaven University

Teresa Ledlow, Practicum Coordinator  
B.S. Business Education, University of Southern Mississippi  
M.Ed. Business Education, University of Southern Mississippi

Lyndie Lyon, Technology, Business  
B. S. Business Technology Education, University of Southern Mississippi  
M.Ed. Instructional Technology, University of Southern Mississippi

Jonathan McGowan, Communication, Business  
B.A. Media Production, University of Southern Mississippi  
M.S. Mass Communication, University of Southern Mississippi

Judy McQueen, Accounting  
B.S. Business Administration, The University of Southern Mississippi  
M.B.A Business Administration, William Carey University

Rhonda Perkins, Technology, Business  
B.S. Business Technology Education , The University of Southern Mississippi  
M.S. Business Technology Education, The University of Southern Mississippi

Brandy Riley, Accounting, Business  
B.S. Business Administration, University of Southern Mississippi  
M.S. Business Administration, University of Southern Mississippi

Brianna Sumrall, Business  
B.S. Business Administration, University of Southern Mississippi  
M.B.A. Business Administration, University of Southern Mississippi

Jennifer Ulmer, Business  
B.S. Biology/Chemistry, University of Southern Mississippi  
M.B.A. Business Administration, University of Mississippi

Alicia Walker, Business  
B.S. Biology, Jackson State University  
M.S. Hazardous Material Management, Jackson State University  
Ph.D. Poultry Science, Texas A & M University

## **General Studies Department**

Kelsey Blackwell, English

B.S. Elementary Education, University of Southern Mississippi

Admitted to M.ED-English Program, William Carey University

Katherine Brown, English

B.S. Education, Mississippi State University

B.A. English Literature, Mississippi State University

M.A. English, Mississippi State University

Dr. Amberlee Gray, Psychology

Ed.D Education Leadership, William Carey University

Ed.S Emotional and Behavior Disorders, William Carey University

M.A.T. Secondary Education, William Carey University

B.S. Psychology, William Carey University

Courtney Hagan, Math

B. S. Elementary Education, William Carey University

M. Ed, William Carey University

Corbey Jones, History

B.S. Bible/Ministry, Southeastern Baptist College

M.A. History, Sam Houston State University

Dr. Melanie Taylor Parker, History

B.S. Secondary Education, William Carey University

M.Ed. Social Science, William Carey University

Ph.D. Education Administration, University of Southern Mississippi

Regina Reddoch, Oral Communication

B.S. Elementary Education, William Carey University

M. Ed., Educational Leadership, William Carey University

Ed.S., Higher Education Administration, William Carey University

Chad Seals, Computer Technology

B.S.B.A. Management Information Systems, University of Southern Mississippi

M.S. in Instructional Technology, University of Southern Mississippi

Justin Stringer, Biology

B.S. Mass Communications, The University of Southern Mississippi

M.S. Education of Biology, William Carey University

Brooke Warren, Psychology

B.A. Psychology, The University of Southern Mississippi

M.S. Psychology with emphasis in School Counseling, William Carey University

## **Christian Ministries Department**

James Blakenship

B.S. Speech Communication, Mississippi College

M.A. Old Testament, Talbot School of Theology, Biola University

Dr. Reid Guy, Bible

B.A. Business Administration, Mississippi College

M. Div. Leadership, New Orleans Baptist Theological Seminary

PhD. Strategic Leadership, New Orleans Baptist Theological Seminary

Dave Hook, Worship

B.A. Music, Grand Canyon University

M.F.A. Choral Conducting, UCLA

Corbey Jones, History

B.S. Bible/Ministry, Southeastern Baptist College

M.A. History, Sam Houston State University

Dr. Elwin Doug Lee

A.A., Southeastern Baptist College

B.S., Church Music, Louisiana Baptist University

M.B.A., Louisiana Baptist University

Ph.D., Communications, Christian Counseling, Louisiana Baptist University

Elijah McSwain, Bible

B.S.B.A. University of Southern Mississippi

M.A. Ministry, Grace Christian University

Dr. Matt Olson

B.A. Religion/Business, William Carey University

M.A. Divinity and Theology, New Orleans Baptist Theological Seminary

D. Theology, Central Theological Seminary

Ph.D. Biblical Exposition, Liberty University

Dr. Brandon Powell, Bible

B.A. Biblical Studies, Blue Mountain College

M.Div. Christian Ministries, Southern Baptist Theological Seminary

D.Min. Leadership and Administration, New Orleans Baptist Theological Seminary

Ken Riley, Bible  
B.S. Christian Ministries, Liberty University  
M.S. Christian Counseling, Liberty University

Shannon Slover, Bible  
B.S. Mass Communication, McNeese State University  
M.A. New Orleans Baptist Theological Seminary

Danny Stringer  
B.A. Biblical Studies, William Carey University  
M.Div., New Orleans Baptist Theological Seminary

Robert (Brad) Van Cleave, Bible  
B.S. Recreation Management and Business Administration, Shorter University  
M.Div. New Orleans Baptist Theological Seminary



# Admissions Requirements & Policies

## **Entrance Requirements**

Southeastern Baptist College selects candidates for admissions from applicants who give evidence of knowing the Lord Jesus Christ as their personal Savior, have sufficient academic ability to pursue college-level work, moral character, personal integrity and the desire to pursue educational programs that are infused with biblical content. These qualities are evaluated by considering each applicant's academic record, test scores, and recommendations.

## **Application for Admission**

All prospective students must complete the online application for admission. At this time, no fee is required for this service.

## **High School Transcript**

Southeastern Baptist College requires an official transcript verification of graduation from a school providing secondary education or the recognized equivalent of such a certificate (GED – General Equivalency Diploma) for admission as a degree-seeking student. Students educated in a home school setting will be recognized as meeting this requirement as long as their home school has met the home school laws of their state. Students need a cumulative average of 2.0 or higher for admission.

## **Entrance Tests – ACT, CLT, or SAT**

A satisfactory composite score of 16 on the American College Testing Assessment Program (ACT), 49 on the Classic Learning Test (CLT), or the Scholastic Assessment Test of the College Entrance Examination Board (SAT) equivalent score is required of all applicants to the freshman class and transfers who, at the time of application, have not completed at least 24 semester hours of college credit post high school graduation. Southeastern's code for the ACT test is 2241 and the code for the SAT test is 1781.

## **Provisional Admission**

Students who graduated high school with a cumulative GPA *below* 2.00 may be admitted PROVISIONALLY under Academic Probation *if* their ACT [SAT, CLT equivalent] score meets the entrance requirement of a composite superscore of 16. A student entering in this capacity will be given one semester to produce a GPA of 2.00 or higher. Inversely, should a student's high school GPA be 2.0 or higher yet possess an ACT [SAT, CLT equivalent] score that is below the required entrance score of 16, the student likewise may be admitted

PROVISIONALLY under Academic Probation, being given one semester to produce a GPA of 2.00 or higher.

At the end of the first semester, students who entered provisionally and achieved a GPA of 2.00 or higher will be removed from Academic Probation and will be in Good Academic Standing.

Should the required GPA of 2.00 not be achieved during the first semester, the student will not be allowed to enroll the following semester.

The student may make an appeal to the Dean of Academic Affairs for continuance. Continuance is not guaranteed.

### **Reference Form**

A reference letter must be completed by a church leader [not a relative] who knows the applicant well. Should the candidate not have a church home, he/she may obtain 2 personal references [not a relative]. Email addresses of those being asked to provide said references should be submitted on the admissions application. Forms will be emailed to references listed. It is the responsibility of the applicant to notify each reference listed and ensure that the reference form is completed. Letters written outside of the application process may be emailed to [admissions@southeasternbaptist.edu](mailto:admissions@southeasternbaptist.edu)

### **College Transcripts**

All applicants are required to submit official transcripts of **any and all** college coursework taken prior to attending Southeastern Baptist College whether or not credit was earned. This includes first year students who have taken Dual Credit college courses while in high school and transfer students. The Office of Admissions also accepts transcripts through secure e-script transmission at [admissions@southeasternbaptist.edu](mailto:admissions@southeasternbaptist.edu)

### **Immunization Records and Proof of Identification**

Southeastern requires that all applicants provide a copy of the Form 121 or appropriate immunization form with needed boosters (Tdap and Meningitis vaccines needed) as part of the process for admissions, as well as a copy of an official identification document [driver's license, birth certificate, etc.]

### **Health Insurance**

All resident students, including international students, are required to be covered by and maintain a health care plan that provides hospitalization and medical surgical coverage in the event of sickness or accident. You must provide the college with evidence of your coverage at the time of admission. SBC is not responsible for any coverage as stated. If a student does

not have insurance, they must sign a waiver releasing Southeastern Baptist College from any liability.

### **Disability Services**

Southeastern Baptist College seeks to ensure that qualified individuals with disabilities, diagnosed by licensed professionals, receive equal access to all college services, activities, facilities, and privileges. Reasonable academic accommodations will be made on an individual basis. Students with documented disabilities that might affect their academic performance at SBC and require accommodations or other services should contact the Dean of Academic Affairs to discuss possible accommodations.

All documentation of disabilities is considered personal health information, and thus, falls under the privacy protection of HIPPA. Disabilities are not considered during the admission process at SBC, and no disability information will appear on transcripts or other documents (other than health records).

### **Application Procedures**

#### *First-Year Students*

Students must complete the following steps to be considered for admission to Southeastern Baptist College as a first-year student:

1. Submit a completed online application form found [HERE](#).
2. Request that the high school send an official transcript of credits, including grade point average. The transcript must include work through at least the junior year, with a complete transcript submitted at graduation. All transcripts must be official, sent directly from the high school/college via mail or email, or delivered in a signed and sealed school envelope.
3. If college courses have been taken (even if no credit was earned) while in high school, request that the college that provided those courses send an official transcript of credits and grades. All transcripts must be official, sent directly from the college via mail or email, or delivered in a signed and sealed school envelope.
4. Arrange for a church leader to complete a reference letter; if there is no church leader for contact, provide 2 personal references completed by persons not related to the applicant [not a family member].
5. Take the ACT, CLT, or the SAT and have the score reports sent to the Admissions Office directly from the testing agency or shown on the required official high school transcript. Southeastern's code for the ACT test is 2241 and the code for the SAT test is 1781.
6. Submit a copy for Form 121 Immunization Record [appropriate equivalent if from another state] with needed boosters (Tdap and Meningitis vaccines required).
7. Proof of Health Insurance

8. Copy of Official Identification Document [Driver's License, Birth Certificate, Etc.]

**To be admitted, a first-year student must have done the following:**

1. Application [online] submitted.
2. ALL transcripts submitted.
3. Reference letter(s) submitted.
4. FAFSA information provided.
5. Submit Form 121 Immunization record
6. Proof of Health Insurance
7. Proof of Identification

**Transfer Students**

Students wishing to enroll at Southeastern Baptist College who have taken college credits after completing high school are considered transfer students [including Dual Enrollment participation]. Specific application requirements are based upon the number of transfer credits earned prior to application and if the student already holds a post-secondary degree. Transfer Students must complete the following to be considered for admission to Southeastern Baptist College.

1. Submit a completed application for admission and pay the applicable admission fee. The application form is available [HERE](#).
2. Request that their high school send an official transcript of credits, including grade point average and graduation date.
3. Request that all colleges attended during and post high school, send an official college transcript of credits and grades (even if no credits were earned, e.g. even if you withdrew from the college without earned credit).
4. Arrange for a church leader to complete the reference form; if there is no church leader for contact, 2 personal references [non-relatives] must be provided. All transcripts must be official, sent directly from the high school/college via mail or email, or delivered in a signed and sealed school envelope.

**Transfer student who holds an Associates or Bachelor's Degree at time of application:**

1. Submit a completed application form. The application form is available [HERE](#).
2. Request that all colleges attended send an official college transcript of credits and grades (even if no credits were earned). The transcript from the college where the degree credentials were earned must reflect that degree. All transcripts must be official, sent directly from the college via mail or email, or delivered in a signed and sealed school envelope.

## **Previously-Enrolled Students - READMISSION PROCESS**

When a previously-enrolled student who has withdrawn from Southeastern Baptist College (either at the completion of a semester or mid-semester) desires to return, the following steps must be completed:

1. Submit a completed re-enrollment application form [HERE](#).
2. If the student has attended another college since leaving SBC, an official transcript of all courses taken must be sent to the Admissions Office. All transcripts must be official, sent directly from the college via mail or email, or delivered in a signed and sealed school envelope.

**Special Requirements for International Students** [See schedule of expenses for applicable costs page 26] Qualified international students (non-citizens without a U.S. permanent resident visa) may apply for admission. The same application procedures and requirements apply to international students, as previously stated, except that they must also fulfill the following criteria:

### **1. English Proficiency Requirements for International Applicants**

International students from non-English speaking countries must demonstrate their ability to do college-level work in the English language by taking the Test of English as a Foreign Language (TOEFL). The prospective student must score at least a 70 on the internet-based exam or a 525 on the paper-based exam. More information regarding the TOEFL can be found at [www.ets.org/toefl](http://www.ets.org/toefl). Students who do not meet the minimum English proficiency requirements will not be admitted.

### **2. Financial Documentation for International Applicants**

International applicants requesting an F-1 student visa must show sufficient funds to cover expenses while attending Southeastern Baptist College. The United States Citizenship and Immigration Service (USCIS) will not issue a student visa to those without sufficient funds. To verify adequate financial support, all international applicants (including citizens of Canada) must complete and submit the Certification and Declaration of Finances form along with all support documents to the Admission Office. Students who cannot provide adequate documentation of financial resources to cover their expenses will not be admitted. To save the student incurred expense, SBC offers the opportunity to take courses on-line to enable credits to be obtained while remaining in their resident country.

## **Admission Decisions**

Applications for Admission will be processed upon receipt of all required forms and transcripts.

*Regular Admission* - Granted to students who have satisfied all admissions requirements are enrolled as a degree-seeking student.

*Provisional Admission* - Granted to degree-seeking students who lack specifically stated admissions requirements. Provisional admission must be removed by producing the required GPA before registration for work into the next semester will be permitted. Provisional admission may limit financial aid awards. Failing to remove provisional admission requirements within one semester may impact federal financial aid eligibility.

Southeastern Baptist College reserves the right to refuse enrollment at the college's discretion without explanation.

## **Credits and Advanced Standing**

### ***Transfer Credit***

Transfer credit may be given for courses from other accredited institutions with national accreditation and demonstrating quality, comparability, appropriateness, and applicability to those of Southeastern Baptist College.

### ***Transfer Policy for Credits from Non-Accredited Institutions***

Southeastern Baptist College does not accept transfer credits from non-accredited schools.

***College Level Examination Program (CLEP)*** SBC accepts up to 18 credits of College Level Examination Program (CLEP) credit as administered by The College Board. College credit will be given for subject exams only, and only for those subjects that are comparable to SBC courses. CLEP credit will not exceed the credit given for a comparable course at Southeastern Baptist College. Acceptable scores vary with each exam. The incoming student should request that The College Board send scores directly to the SBC Admissions office. The SBC school code is 1781. Current students planning to take CLEP subject examinations to meet program requirements should seek preapproval from the Dean of Academic Affairs.

### ***Advanced Placement (AP)***

SBC will grant credit for Advanced Placement (AP) if the credit is validated by the appropriate AP exam administered by The College Board. Acceptable scores vary. The student should request that The College Board send scores directly to the SBC Admissions office.

## **Applicants with Felony Records**

### **Introduction:**

- This is a statement of administrative policy concerning institutional procedures on the admission of students with felony records.
- All information provided by the applicant is considered to be confidential.
- Applicants with felony records will be considered on an individual basis.
- SBC reserves the right to refuse to enroll and/or offer student housing to any applicant convicted of a felony.
- Any applicant who has been convicted of a felony and desires to enroll and attend SBC will be subject to the following policies and procedures.

### ***Policies and Procedures***

The admissions application makes inquiry as to if the prospective student has been convicted of a felony. If that question is marked YES, the prospective student will be subject to the following:

1. The Admissions Office will request additional information/documents to formulate a determination as to if the student is academically admissible.
2. The Admissions Office will provide rejection notification if the applicant is not admissible based on academic foundations.
3. Should the applicant be academically admissible; the Admissions Office will forward all information to the Dean of Students.
4. The Dean of Students will require the following information:
  - a. A complete explanation regarding felony record, to include:
    - i. Date of the felony(ies) conviction
    - ii. Dates and description of previous convictions inclusive of if it was against a person or property
    - iii. Classification of the felony(ies)
    - iv. Current status of probation, parole, or incarceration
  - b. Court documentation showing conviction and sentencing.
  - c. Letter from any supervisor [probation or parole officer] who supervises the potential student that includes verification of the information presented in the above explanation, a recommendation concerning the enrollment being pursued, a plan to continue communication while a student at SBC, and direct contact information.
  - d. Consent to a criminal background check.

*NOTE: The above information is used to completely evaluate the circumstances surrounding the felony conviction in an effort to ensure the safety of all SBC students and employees.*

*Felonies are considered serious crimes and SBC takes all precautions toward making a safe environment for all.*

5. A personal interview will be conducted with the applicant [and parents if the applicant is a dependent child] by the Dean of Students.
6. The Admissions Office and the Dean of Students will confer and present a recommendation to the Admissions Committee for consideration with a directed task of determining any potential or present danger posed to students, staff, visitors, or institutional property. Conditions may be determined, such as mandatory counseling, random drug testing [at the expense of the student], mentoring, regular meetings with the Dean of Students, and/or eligibility to reside on campus, etc.
7. When the final decision has been reached, the applicant will be notified by the Admissions Office.



## Southeastern Baptist College Tuition and Housing Price Sheet 2025 - 2026

**Note: Observe carefully the section on financial aid on the following pages. The actual out of pocket expense to the student may be much less than the price listed.**

*\*The Board of Trustees of Southeastern Baptist College reserves the right to change any or all fees without notice.\**

### **Academic Tuition**

#### **For Credit per semester**

<b>Tuition (15 or more credit hours)</b>	<b>\$7,125.00</b>
<b>Tuition (per 1 - 15 semester hours)</b>	<b>\$475.00/credit hour</b>

#### **Non-Credit**

<b>Tuition per audit class</b>	<b>\$200.00</b>
<b>International Student Processing Fee</b>	<b>\$175.00</b>

### **Other Charges**

<b>Technology Fee</b>	<b>\$100.00</b>
<b>Student Services</b>	<b>\$200.00</b>
<b>Textbooks varies per student</b>	<b>\$200-\$400</b>
<b>Course Drop Fee</b>	<b>\$25.00</b>
<b>Deferred Payment Fee</b>	<b>\$50.00</b>
<b>Late Deferred Payment Fee</b>	<b>\$50.00</b>
<b>Administrative Fee</b>	<b>\$25.00</b>
<b>Graduation Fee (Degree)</b>	<b>\$100.00</b>
<b>Graduation Fee (Certificate)</b>	<b>\$100.00</b>
<b>Late Graduation Fee</b>	<b>\$25.00</b>
<b>Second Degree Fee</b>	<b>\$25.00</b>
<b>Request for Official Transcript</b>	<b>\$15.00</b>
<b>Request for Unofficial Transcript</b>	<b>\$10.00</b>

### **On-Campus Housing**

<b>Residential Housing Processing Fee (per semester non-refundable)</b>	<b>\$200.00</b>
<b>Residence Housing [room and board]:</b>	
<b>Granberry Hall</b>	<b>\$3,000.00</b>
<b>Hilbun Hall</b>	<b>\$3,000.00</b>
<b>Murphy Hall</b>	<b>\$3,000.00</b>
<b>Hilbun Hall Apartments</b>	<b>\$3,700.00</b>
<b>Hilbun Hall Suites</b>	<b>\$3,500.00</b>
<b>Single occupancy will be an additional</b>	<b>\$1,000.00</b>

## **ROOM AND BOARD**

**Room is defined as the actual room selection; Board is defined as the inclusion of the on-campus required meal plan. Meal plans are \$750.00 and are non refundable and do not carry over. The Room and Board fees are not refundable if a student moves out at any point of the semester.**

### **Residence Hall Move Out**

To withdraw officially from the dormitory, a student must secure a withdrawal notice from the Director of Housing. A student who moves out may no longer live on campus; however, they will still be allowed to continue to use their meal plan in the cafeteria for the remainder of the term.

### **Rooms**

One room fee is charged for each semester. Most will be accommodated in shared rooms. During vacation periods, there is an extra charge for rooms (\$22 per night) unless the stay is activated by a school event. Approval to remain on campus must be granted by the Dean of Student Affairs prior to expected stay.

### **Textbooks**

Students are expected to have all necessary materials to successfully meet the requirements of any course taken. Required texts are listed in all course syllabi, along with the order information should a student wish to purchase a personal copy. SBC provides a rental system of all texts by which the student may rent it for the semester. ***The rental cost is derived as half of the current purchase price to be paid at time of rental.*** All textbooks are to be returned at the end of the semester without penalty; however, ***should the text fail to be returned upon completion of the course, the student's account will be charged the remaining half of the purchase price owed, so as to contribute to the replacement cost of the text.***

# FINANCIAL AID

## General Regulations

All financial assistance offered by SBC is administered in conjunction with a nationally established philosophy of distributing financial aid. The basis of this philosophy is the belief that the student and his or her parents have the primary responsibility for paying the cost of education and that financial aid from the college is available only for meeting the difference between the cost of education and the amount the students and parents can reasonably be expected to contribute. The financial aid package offered depends upon the student's academic record and need for assistance. The Pell Grant is the foundation source for all other aid programs. All applicants for any campus-based assistance must complete a Free Application for Federal Student Aid (FAFSA). This application must be submitted online at [www.studentaid.gov](http://www.studentaid.gov) for processing by Federal Student Aid, an office of the U. S. Department of Education. Federal Student Aid will send a Student Aid Report (SAR) to the college financial aid office. The SAR should be received by the SBC financial aid office as soon as possible but at least two weeks prior to registration for classes. No other financial assistance can be awarded until the student's eligibility for the Pell Grant is determined.

### *The student's financial aid package:*

- may not exceed the actual cost of tuition, fees, dorm room, or other educational expenses incurred by the student
- may not consist of benefits concurrently from more than one campus-based financial aid program
- may not consist of benefits concurrently of more than 2 campus based service grants
- is awarded to a student who is enrolled at least half-time. Students attending less than half-time may not be eligible for Pell Grant or a tuition discount depending on enrollment status.
- refunds must be disbursed within 45 days after the student has withdrawn

Students receiving financial aid from sources other than Southeastern Baptist College must advise the financial aid office of the amount and source(s) of such aid. Each student receiving campus-based financial aid must remain free from any academic and/or disciplinary probation in order to continue in the program. If said aid is not received prior to the due date of final payment, the total balance will be the responsibility of the student.

### ***Verification Policy***

To receive the Pell Grant benefit, all information must be verified as required by law; therefore, the financial aid office will verify the information required by law on all financial aid applications that have been selected by the federal processor. In addition to these selected, any other application that appears to have conflicting information may be selected by the college financial aid office to be subjected to the verification process.

### **I. Supplying Verification Information**

Each student whose application has been selected for verification will be required to complete a U. S. Department of Education Verification Worksheet and provide supporting documentation.

### **II. Processing and Payment of Aid**

Disbursements of Federal Pell Grant monies will not be made until all admission and financial aid requirements are met. If the student does not provide the information before the stated deadline, full payment for the semester will automatically be required. Changes made to any award as a result of additional information received after the verification process is complete will be adjusted on subsequent semester payments. The student will be notified of any such changes by the financial aid office either in person or by telephone. Should information need to be corrected, the student will be required to submit appropriate documentation to complete the verification process.

### **III. Notification of Verification**

Students who are selected for verification will be notified in person, by phone, or in writing by the financial aid office and information needed to complete the verification process will be requested. Information concerning the following items will be needed:

1. Household size
2. Number of family members in college
3. Parent and/or student adjusted gross income
4. Parent and/or student U.S. income tax paid
5. Untaxed income and benefits - may include:
  - a. Tax exempt interest income
  - b. IRA/KEOGH payments
  - c. Earned Income Credit
  - d. Social Security

e. Child support

f. Due to the fact that Southeastern has many students who are in church related fields of service, the number of untaxed benefits provided in church related work is also verified. Such items would include:

1. Housing allowance funds
2. Rental value of housing provided
3. Utilities provided
4. Any insurance paid by church
5. Retirement funds
6. Any other benefits provided

The student is responsible to supply truthful and accurate information requested by the financial aid office before the stated deadline in order to complete the verification process. Should the information needed for verification not be submitted by the student, no Federal Pell Grant will be awarded, and the student will be responsible for immediate payment for the semester.

## **FINANCIAL AID: Non-Campus Based Programs**

### **Federal Financial Aid**

Federal financial aid is available to students who qualify. Students who are interested should fill out the Free Application for Federal Student Aid [FAFSA]. You can apply online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). Request that the results be sent to Southeastern Baptist College. [Title IV school code 015024]

### **Pell Grant**

- From the U.S. Government to the student
- Does not have to be repaid.
- Based on the family income for the past year plus other financial conditions of the family.
- Application for Federal Student Aid should be submitted to the financial aid office as early as possible for processing.
- A student who does not have the federal application processed at the time of registration will be required to pay at least one-fourth of the total amount of all tuition, fees, and charges incurred.

## **Military Financial Aid**

Students who qualify for military benefits should contact the Office of the Financial Aid for assistance.

## **Veterans' Benefits**

- Must be a qualified veteran or a dependent of a qualified veteran
- May receive financial assistance for education through the Veterans Administration
- Those wishing to use their VA benefits should keep in mind that due to the time needed for processing, the veteran may not receive initial benefits for several weeks and will need to plan accordingly. Payments are due in full by the first day of class for each term. If the benefit is in the form of Chapter 31 Vocational Rehab or Post 9/11 Chapter 33 and the benefit will cover 100% of the student's charges and the student has been corresponding with the certifying official, an exception to having their balance paid in full by the due dates will be granted. For benefits that are less than 100%, students are required to pay the remaining balance to SBC immediately upon notification from Student Accounts of the balance due, or make arrangements with Student Accounts to work out a payment plan.

## **National Guard and Reserves**

The National Guard and the military reserves have programs which help members of their organizations with their educational pursuits. Students should contact their local National Guard or Reserves for additional information.

## **Rehabilitation Assistance**

Financial assistance is available to qualified individuals, with a disability diagnosis, through the Mississippi State Rehabilitation Office. Local rehabilitation counselors should be contacted. Phone numbers are listed online by searching for Vocational Rehabilitation Services.

## **MPACT**

SBC currently qualifies to accept MPACT funds from the state of Mississippi subject to verification. It is the student's responsibility to provide Southeastern Baptist College with certification information.

## **FINANCIAL AID: Campus-Based Aid**

Campus-based financial aid assistance refers to those programs offered by the college to the student. These programs are made available to qualified students who have need after federal financial aid is determined and scholarships applied. Campus-based scholarships and grants cannot be redeemed for cash value or distributed as a refund.

### **Scholarships**

#### ***ACT (SAT, CLT score equivalence)***

- Students who make a composite score of 18 to 20 qualify for up to ¼ tuition scholarship
  - Renewable each semester if the student completes a minimum of 12 hours and maintains a 2.5 grade point average.
- Students who make a composite score of 21 to 24 qualify for up to one-third tuition scholarship
  - Renewable each semester if the student completes a minimum of 12 hours and maintains a 3.00 grade point average.
- Students who make a composite score of 25 to 27 qualify for up to a one-half tuition scholarship
  - Renewable each semester the student completes a minimum of 12 hours and maintains a 3.25 grade point average.
  - Should the grade point average fall below 3.25 but remain at or above 3.00, the student remains eligible for a one-third tuition scholarship.
- Students who make a composite score of 28 or above qualify for up to a three-fourths tuition academic scholarship
  - Renewable each semester they complete a minimum of 12 hours and maintain a 3.50 grade point average.
  - Should the grade point average fall below 3.50 but remain at or above 3.25, the student remains eligible for one half tuition scholarship.
  - Should the grade point average fall below 3.25 but remain at or above 3.00, the student remains eligible for a one-third tuition scholarship.

***Any student who falls below the required 2.0 grade point average to qualify for his/her maximum possible scholarship award may be reinstated to full benefit status the next semester after the GPA is raised to the required level.***

### **Endowment Scholarships**

Certain individuals, churches, and corporations have established scholarship funds for students who qualify. The Financial Aid Administrator works in conjunction with the scholarship committee and the donor to award these scholarships.

# **Institutional Grants**

## **Leadership Grant**

- This program is a service-based grant for all students who represent the college in any leadership capacity determined based on given criteria.
- Recipients are required to be enrolled for a minimum of twelve (12) hours per semester and maintain a grade point average of 2.5.
- Recipients are eligible for up to two (2) grants per semester.  
(examples of eligible activities: The Article, Charger Connect, Room Campus Leadership responsibilities.)

## **Charger Connect Grant**

- Serve in a vital role as an ambassador and advocate for Southeastern Baptist College.
- Maintain a minimum of 12 hours per semester and a 2.5 or better GPA.
- Willingness to learn about Southeastern and become informed about our campus and keep up with current information about our growth and development.
- Participate in direct and indirect communication campaigns which include phone and written communications to recruit or help gather information for prospective students.

## **Campus Work Grants**

- A limited number of grants may be offered by the college for service rendered to the college.
- Some areas of service include clerical work and maintenance.
- A grade point average of 2.5 is required for one to continue receiving a service grant.
- Not to exceed balance of student

## **Meritorious Grant**

- Grants based on the merit of the student and the intangible contributions the student can make to the college
- The dollar amounts of the grants vary and are determined by the scholarship committee in consultation with the financial aid administrator.

## **Youth Auxiliary Grant**

- Southeastern offers a grant to participants [minimum of 2 years verified] in our Association's GMA or Galilean of Mississippi's program. This grant is awarded based on a submission of an essay by high school seniors. The essay topic will be given to the Association's GMA/Galilean director each year for disbursements to all GMA groups. Essays will be read by the Leadership team and a determination will be made



as to who is awarded the scholarship. SBC will award a scholarship to both GMA and Galilean programs.

- This grant covers up to full tuition (excluding housing and fees) after FASFA and other scholarships have been applied
- Recipients must enroll as incoming freshmen and are required to take a minimum of 12 hours per semester and maintain a grade point average of 2.50.

### **Legacy Grant**

- This grant is for full tuition to anyone who is a current member of the BMAA affiliated church for one year or longer.
- Applies to students who are in a traditional program of 12 hours or more.
- The scholarship excludes fees / room / board.
- Recipients are required to live on campus.
- This grant will be applied to fill the gap between state and federal grants and scholarships.
- A grade point average of 2.5 is required for one to continue receiving a legacy grant

### **Full or Part-Time Baptist Pastor/Church Employee**

- Up to a \$500.00 tuition grant is offered to Baptist pastors/full-time church employed Christian workers.
- The award is prorated on the amount of hours in which the student is enrolled.
- Recipients must be enrolled in a minimum of 6 hours per semester and maintain a grade point average of 2.5.

### **Supplemental Grant**

- Students who do not qualify for other scholarships or grants offered by the college may be eligible for a \$300.00 tuition grant.
- The award is prorated on the amount of hours in which the student is enrolled.
- Recipients are required to be enrolled for a minimum of six (6) hours per semester, Maintain a grade point average of 2.5, and be classified as a degree-seeking student.

### **BMA of Mississippi Grant**

- The program is designed to encourage enrollment of prospective students in the churches of the Baptist Missionary Association of Mississippi.
- Any student who is a member of a church associated with the Baptist Missionary Association of Mississippi will be eligible for up to a \$400 tuition grant.
- No limit is set on the number of students who may benefit from a qualifying church.
- Recipients are required to be enrolled for a minimum of six (6) hours per semester and maintain a grade point average of 2.5.

## **SATISFACTORY ACADEMIC PROGRESS FOR FINANCIAL AID**

- Students receiving any financial aid are required to be making satisfactory academic progress as stated elsewhere in this catalog in order for such assistance to continue.
- The student must complete the course of study within 150 percent of the time allotted based on enrollment status.
- The student's academic progress will be checked at the end of each academic year, with the exception of ACT scholarships which are checked at the end of each semester.
- If the student fails to meet any of the stated requirements at the end of an academic year, he/she will be considered to be making unsatisfactory progress and has two options:
  - 1-Submit a written appeal to the Financial Aid Administrator to explain any extenuating circumstances. If the appeal is honored, the student may attend one semester on FINANCIAL AID PROBATION with aid and raise his/her GPA to the standard defined.
  - 2-Attend summer school to bring the GPA and/or cumulative hours to scholastic standard requirements.
- Transfer students will enter under the same guidelines for financial aid as current students.

***If a student enrolls and then withdraws in two consecutive semesters, he is not eligible for any financial aid until he has enrolled and completed one semester.***

## **PAYMENT OF ACCOUNTS**

Communication with the Business office is very important. The Business office may contact a student about any issues that arise with the account. *If the required payments cannot be made, it is the responsibility of the student to immediately contact the Business office at 601-426-6346.* The issue cannot be considered unless it is shared. If payments are not received and issues are not communicated for consideration, the account will become delinquent, and appropriate action will be taken. All financial responsibilities are exclusively held by the student to communicate with the business office. Students are expected to check their balance periodically and use that information along with their payment plan to make accurate, timely payments on their account through Populi.

**The college expects all students to pay for the full semester at registration.** However, other payment plans may be arranged on an individual basis. Stipulations are as follows:

- A minimum of one-fourth the total bill must be paid at registration unless other loan approval is received
- Students who receive financial aid are required to pay a minimum of one-fourth of the balance of their bill after all aid has been applied at registration.
- If a student fails to clear any account with the business office before the end of the semester, accounts and transcripts will be locked and future registration held until full payment is made.
- Should an account be left unsettled after the fall semester and the student wishes to return for the spring, the account must be cleared before he/she can enroll for the spring semester. So is the process for spring semester clearing prior to summer enrollment.

**Students who sign a Deferred Payment Plan with the college must make payments promptly, according to the schedule on the note.** Students who fail to honor the agreement within 10 days following the payment due date will be suspended from the college unless other arrangements are made by the student and approved by the CFO of the business office. A \$50.00 fee will be assessed for each late payment of promissory notes.

**No academic transcripts will be issued for a student until all financial obligations to the college have been settled**

### **Payment Due Dates & Payment Plans**

Payment (less SBC approved financial aid) for tuition, room, and fees, as appropriate, is due on the assigned date in the school calendar. For the fall semester full payment is due when students arrive on campus in August before securing their Student Badge. For the spring semester and summer terms full payment is due before the first day of class. Each semester's payment is due prior to classes as indicated on the school calendar. If payment is not possible, the student must secure a payment plan with the Business Office.

Deferred payment plans are available during the fall and spring semesters (not summer) for those unable to pay in full. Prior to the beginning of the fall semester students can enroll in a 4-month payment plan for a \$50.00 fee. Under this plan, charges (less SBC approved financial aid) for the semester is divided into 4 equal payments beginning at enrollment. Any overdue amounts are subject to service charges of \$50 late fee. Any account adjustments during the semester, such as a change in fees, financial aid, fines, etc., are the responsibility of the student. Any new charges posted to a student's account subsequent to the end of the drop/add period (replacement ID card fee, room rental, etc.) are due immediately.

### **Participation in College-Sponsored Trips and/or Activities**

Students with account balances may not participate in school sponsored trips or other activities without permission from the appropriate administrative department [Athletic Director, Dean of Academic Affairs, CFO of the Business office].

### **Payments**

Payment can be made in person at the Student Accounts Office by cash, check, debit or credit card (Visa, MasterCard, or Discover) in U.S. dollars. A surcharge will be applied to all cards used. Payment by check with the student ID# notes on the check can be sent via U.S. mail to the college address, attention Student Accounts or dropped off at the Front Desk and sent over to the Student Accounts office by interoffice mail. When mailing a check, it is the responsibility of the student to ensure that the check is received by the due date to avoid a late fee.

### **Past Due/Overdue Balances**

Failure to pay your balance could result in any, or all of the following:

- Deletion of Schedule/Enrollment
- Late Payment Fee Charge
- Unable to enroll in a future term
- Unable to receive a Transcript/Degree or Certificate for particular program
- Unable to take final exams
- Participation in student activities or sporting events

### **Payment and Returning Students**

All fees and other charges for a semester must be paid in full before the student is permitted to return for another semester.

### **Part-time Students**

Students enrolled for less than 12 hours per semester will be classified as part-time students and will be billed per credit hour. Part-time students who audit certain courses will be charged the audit rate per hour. These fees are payable at registration. *Please see the Student Fee Schedule for credit hour charges.*

### **Graduation, Transcripts, and Indebtedness**

Any student who is delinquent in the payment of fees, or against whom the college holds a record of indebtedness, will not be given a diploma/certificate, certificate of scholastic standing, or a transcript of record until such indebtedness has been fully paid.

### **Collection of Indebtedness**

The college reserves the right to report overdue accounts to any of the national credit bureaus and to send overdue accounts to a collection agency for collection purposes. Accounts past due 90 days after the end of the semester will be turned over for legal action. The student is responsible for all legal fees, court cost, and interest.

## **REFUND POLICY**

### ***Institutional Refund Policy***

Any student who withdraws from the college may receive a refund of out-of-pocket tuition [but not fees], according to the following schedule:

- During first two weeks of semester - 100%
- During third week of semester - 75%, less \$25.00 administrative fee
- During fourth week of semester - 50%, less \$25.00 administrative fee
- After the fourth week of semester - NO REFUND!

These weeks are determined by seven-day periods with the first week beginning the first day of classes for the semester. The day of withdrawal is considered to be the date the student obtains (from the Dean for Academic Affairs) final approval to withdraw. Any student who fails to withdraw officially by signing a withdrawal form in the registrar's office will forfeit any refund. No refund will be given when a student withdraws from one or more classes but does not withdraw from all classes after the close of late registration, the end of the second week of the semester.

The institutional refund policy is used in cases when a particular student is not a recipient of federal financial aid and is not subject to federal law requirements.

### **Federal Refund Policy**

Any student receiving federal financial aid (Title IV Funds) who withdraws from the college is subject to federal refund requirements.

- Any student who is determined to be a first-time student and withdraws on or before the 60% point in time of the enrollment period for when he or she was charged is subject to Federal Pro Rata Refund calculation.
- Any student that withdraws who is determined not to be a first-time student is subject to the comparison of the Institutional Refund Policy and refund standards contained in the current General Provisions Regulations. The refund which is determined to best benefit the student is then issued following federal refund policy guidelines.

## Student Life Information/Student Services

*Student Organizations, Activities, and Leadership Development Opportunities.*

*Scholarships/Grants available for the following Activities.*

- **Charger Connect** - A select group of students who serve as ambassadors for the college at designated functions. Scholarships available.
- **The Article** - Student-led publication. Scholarships available.
- **Fellowship of Christian Athletes** - organization for outreach and fellowship with athletes and others through sports, games, and activities.
- **Association of Baptist Students ( ABS )** - a student group that fosters discipleship and Christian living through fellowship and service.
- **SBC Ensemble** - Scholarships available.

### Athletic Department

Southeastern Baptist College is a member of the National Christian Colleges Athletic Association. As members of the NCCAA, Southeastern Baptist College follows eligibility and compliance requirements set forth by the conference.

Student athletes are to remain in good standing both academically and financially to participate in practice and games. Students are to take care of any and all business related to their overall education including meeting deadlines, returning uniforms, equipment and athletic related items issued by Southeastern.

Teams are currently fielded in men's and women's basketball, baseball, and softball. Students interested in participating in Chargers' Athletics should contact the Athletic Department.

Opportunities for involvement as team support and game day staff also exist for students who do not participate in competition. More information can be obtained from

[sbc.athletics@southeasternbaptist.edu](mailto:sbc.athletics@southeasternbaptist.edu)

NCCAA

302 West Washington St.

Greenville, SC 29601

(864) 250-1199 [thenccaa.org](http://thenccaa.org)

**Food Services**

Resident students will have a \$750.00 meal plan included in their housing fee. Once initial funds are used, students may add to their account or pay in the cafe. Dining hours are posted. Also, each residence hall has a complete kitchen for student use [Pots, pans, and utensils are not provided.]

**Laundry Facilities**

A fully-equipped laundry facility is available for resident student use in all resident halls/houses. In case of needed repairs, student can utilize the laundry service located 1 ½ miles south on Highway 15. The school will work toward repairs, but it is ultimately the responsibility of the student for their clothing upkeep.

**Counseling Services**

Counseling services are coordinated through the office of the Dean for Student Ministries, and generally consist of pastoral counseling.

**Academic Success Center [ASC]**

A computer lab is available in the Bond Academic Center in the Academic Success Center room. Computer stations are also available in the common areas of the dorms for easy access.

**Mail**

Mail is delivered to and may be picked up from the A.M. Wilson Building. Student mail should be addressed as follows:

Student Name

Southeastern Baptist College

4229 Highway 15 N.

Laurel, MS 39440

## **STUDENT MINISTRIES**

Student Ministries mission is to grow students in their foundational beliefs, developing the whole student in their Christian walk. Bible study groups will serve as a catalyst for this development. Through integrated, community building service projects, students will learn while serving others the importance of missions and spreading God's love to others.

### **Chapel**

The chapel program is an essential part of the educational experience at Southeastern Baptist and is classified as the backbone of the Student Ministries Division. Each chapel service seeks to enhance Christian life and character by encouraging the discipline of corporate worship and addressing issues from Christian living to current events. They also serve as a strategic time to develop the Southeastern campus community and become in-formed of campus life. Students must pass Student Ministries each semester of full-time attendance in order to graduate, which is indicated on the student transcript as Pass or Fail. Those full-time students classified as 'online' students, are also expected to participate in Chapel by means of online viewing and following by responding to the same assignments as described in the Chapel Attendance section that follows.

### **Chapel Attendance**

Chapel is mandatory for all full time (12 or more hours) on-campus and commuting students. The services are held each Wednesday from 11:00 a.m. to 12:00 p.m. in the Wilson Building. Students are required to attend 11 of the 13 chapel services per semester. Should a personal or family tragedy occur which requires prolonged absence from classes and chapel, the Dean of Students should be contacted. In cases of severe personal illness, surgery, or therapies, a doctor's note outlining the dates of treatment will be required to be excused from excess chapel absences. Absences due to College-related functions are excused. Should a Chapel service happen to fall on a Wednesday following a Tuesday athletic event, students are expected to attend as scheduled unless an announcement is made to indicate otherwise. Students who have only attended 10 chapel services will be fined \$50 and those attending 9 chapel services will be fined \$100. Those students who attend 8 chapel services or less will be placed in the Chapel Renewal program the following semester and will lose all institutional aid (i.e. academic scholarships, leadership scholarships, minister's discount, music scholarships, and transfer scholarships). All institutional aid will be awarded back to the student once Chapel Renewal has been completed. Students can only use the Chapel Renewal program to satisfy Chapel requirements once before being suspended from SBC. The Chapel Renewal program requires students complete the 11 required chapels in the current semester, and submit three book reviews. The Director of Students will send a letter with the rubric and deadlines for each book review prior to the first day of classes.



Students must complete a chapel requirement for each semester they are enrolled at SBC in order to graduate, but no more than 8 are required.

Chapel attendance records are kept in Student Services. Students may check their attendance record at any time by viewing Populi.

### **Chapel Etiquette**

The following will result in a student being counted absent:

- Excessive talking, hats, visors, hoods, or any other head covering being worn by any student, male or female.
- The use of cellphone, IPOD/MP3 player, PDA, earbuds, or any other electronic device.
- A cell phone being ON (ringing, vibrating, lighting up, text messaging).
- Sleeping or the appearance of sleeping.
- Appropriate clothing for chapel is expected.

### **Chapel Exemptions**

Exemptions will be granted ONLY IF:

- the student works 40 hours per week [verified by submitted timesheet] in addition to taking classes
- the Dean of Students feels a student's rare circumstances limit his/her ability to attend chapel

Students who meet any of these requirements, must fill out a Chapel Exemption Request form (located in the Registrar's Office and submit it to the Dean of Students on or before the last day of the drop/add period. These requests must be submitted each semester.

Students receiving an exemption from Chapel (excluding those students who have completed 8 semesters at SBC) must complete 11 church sermon summaries, 11 chapel summaries from online viewing, or pay a \$250 fine before the last chapel service to prevent a hold from being placed on their account.

### **Tardiness for chapel is handled in the following manner:**

- Five minutes is considered late.
- Beyond five minutes late constitutes an absence
- Three late offenses during the semester is counted as one absence.

Student Ministries course work is pass/fail and required by all full time students on campus and on-line. Local or community church attendance is encouraged throughout the semester.

***Students will:***

- Complete one Christian-based service project per semester
- Complete Biblical and Spiritual Growth Surveys
- Participate in assigned Bible Study/Blog

*On-line full time students will complete the above described requirements as well. All assignments will be provided on line through Populi with accommodations being made.*

*On-line students will be expected to view the recorded information and complete the assignments as presented.*

**MI 123 Mission Field Experience [Bible Elective]**

Current students who engage in extensive summer missions and enhance practical learning experiences may apply to receive 3 credit hours toward Bible elective. The requirements of this class may be met through multiple avenues. Students are expected to pay all personal expenses for respective trips. All mission experiences must be pre-approved by the Dean of Student Affairs and the Dean of Academics if MI 123 credit is being requested.

Students may seek opportunities for these mission trips through multiple resources:

- Coordinate with the local or national BMA Missions Office to work with mission trips /opportunities in the USA or abroad through the VSM program.
- Coordinate with their home church or other associational mission trips
- Work in a church/Christian camp
- Must constitute the equivalent of the 48 hours of class time required for earning 3 hours credits.

Upon completion of the mission trip, students will write a reflective paper (1000 words or more) and complete a presentation to the school's academic leaders describing the cultural differences of the people on the mission field and how these obstacles were overcome to share the word of God. Students will also reflect on their time spent in the given area and how it helped them grow in strength and knowledge of the Lord

**Student Life Requirements**

**Standard of Conduct**

Southeastern's students are expected to adhere to the standard of life that corresponds to the religious tenets of the Baptist Missionary Association of Mississippi, including but not limited to BMA of Mississippi's position on marriage and sexually intimate relationships. SBC students are expected to practice the holiness of life and give themselves fully to their prescribed course of study. The school reserves the right to ask any student to withdraw

whose presence is not conducive to the best development of the student himself/herself, other students, the faculty or staff, or the school in general. SBC believes sexual acts outside of marriage are contrary to scriptural teaching and are sinful.

In accordance with the SBC Christian lifestyle, modesty of dress is expected. In detail, this indicates that all students are to adhere to self-modesty and care. Students should be aware that when wearing clothing articles such as shorts, dresses, or skirts, all should be of an appropriate length [rule of fingertips—place hands to sides, clothing should not come above where fingertips fall]. Clothing should not display political, profane, or inappropriate slogans/terms. Head coverings are to be removed when attending chapel.

### **Rules of Conduct**

In applying discipline, we appeal to the highest form of discipline, self-discipline. We expect students to conduct themselves in accordance with the policies set forth in the Student Handbook. If they do not, forms of discipline may be utilized by administration.

*The following actions are violations of college regulations:*

- The manufacture, use, sale, possession, consumption, distribution, or abuse of mind altering or controlled substances, or evidence of consumption of controlled substances while on campus or a college approved activity on or off campus. Any student convicted of illegal use, possession, or sale of a drug may be suspended from the residence halls of Southeastern Baptist College for one calendar year regardless of whether or not the illegal act that gave rise to the conviction was committed on the college campus.
- The possession, consumption or evidence of consumption of alcoholic-beverages while on campus, or a college approved activity on or off campus. Evidence of consumption includes the possession of an empty container on campus or at a college approved activity on or off campus.
- Use of tobacco products (in any form) the use of synthetic smoking products or the use of electronic smoking products on college-owned property or in college-owned vehicles.
- Physical abuse, fighting, threats of physical abuse, mental abuse, bullying or hazing of any person including self on campus or at college-sponsored or supervised functions or conduct of any type which threatens or endangers the health or safety of any person (including self). Hazing is defined as the subjection of any student to any embarrassing, ridiculous, humbling, or abusive act willingly or unwillingly.
- Any form of actual or attempted sexual assault, domestic violence, dating violence, or stalking.
- Participation in gambling activities of any form.
- Intentionally issuing bad checks, ignoring legally binding financial obligations, or failure to pay indebtedness to the college.

- Plagiarism, cheating, or knowingly furnishing false information to the college with intent to deceive or other forms of dishonesty in college related affairs.
- Disruptive activity, which is any action by an individual, group, or organization to impede, interrupt, interfere with, or disturb the holding of classes, the conduct of college business, or unauthorized events and activities of any and all segments of the college.
- Failure to comply with directions of college officials or law enforcement officers acting in the performance of their duties or to identify oneself to these officers when requested to do so. For this purpose, all students are required to have their identification cards on their person at all times when outside the residence hall to which they have been assigned by the institution. The same regulations apply to students who are domiciled elsewhere. ID cards are used for identification of students in case of accidents, emergencies, or cases where students are suspected of involvement in violations. Lending this card to anyone or failure to present it when requested by authorized personnel is a violation of college regulations.
- Forgery, alteration, or misuse of college documents, records, or ID cards. Students falsifying admission records may be denied admission to the college.
- Failure to adhere to official notices from college personnel, including electronic notices and notices on bulletin boards. Ignorance of notices will not be accepted as an excuse.
- Disorderly conduct or breach of the peace including but not limited to rioting, inciting a riot, assembling to riot, inciting to raid, and assembling to raid college units.
- Possession of firearms, explosives (including fireworks), swords, daggers, straight razors, knives, dangerous chemicals or other weapons on campus or in automobiles in campus parking areas.
- Knowingly issuing a false report of a bomb, explosive, firearm, dangerous chemical or other weapon, or knowingly activating a false fire alarm.
- Obstruction of the free flow of traffic, both pedestrian and vehicular, on college-owned or college-controlled property, or violation of campus motor vehicle regulations.
- Disorderly conduct, sexual harassment or assault, lewd, indecent, or obscene conduct, including LGBTQ+ behavior, or public profanity on campus or at a college function.
- Refusing to report to an administrative office when requested to appear.
- Vandalism or malicious destruction, damage, or misuse of public or private property, including library materials.
- Theft, larceny, embezzlement, or the temporary taking of the property of another without permission.
- Violation of campus curfew or violation of campus quiet hours.

- Unauthorized entry into or use of college facilities, including both buildings and grounds, or aiding unauthorized entry or use by another person.
  - Use of open flame of any kind (candles are specifically prohibited in residence halls) or intentionally setting or adding to an unauthorized fire on campus.
  - Failure to adhere to emergency procedures as instructed by college personnel.
  - Violation of College policies on audio/video recording and cell phones.
  - Violations of college established policies or regulations, including regulations in the Student Handbook and other college publications pertaining to student organizations, students, faculty, administrative staff, non-academic employees, or procedures concerning the time, place, and manner of public expression.
    - **Tampering with cameras in any form is grounds for immediate dismissal**
  - Violation of rules governing residence on college-owned or college-controlled property.
  - Violation of state, local, or federal laws.
  - Student conduct which shows disrespect and significantly interferes with college teaching, research, administration, disciplinary procedures, or other activities, including public service functions or other authorized activities on college premises.
- In addition to these rules and regulations, all state laws pertaining to any act which, if committed within the State of Mississippi, would be criminal and punishable will also be criminal and punishable on campus, as authorized by Chapter 105, Section 37-105-9, Mississippi Code 1972. This Code of Conduct is not and does not attempt to be totally comprehensive. All students are expected to conduct themselves on and off campus in such a manner as to reflect the highest ideals of themselves and the college. In cases of serious infractions, it is under the discretion of SBC Administration to hear the case or refer it to the Student Disciplinary Committee.

## **Hazing Policy**

Southeastern Baptist College prohibits hazing in any form. Students, student organizations, and athletic teams who participate in or condone hazing may subject themselves to criminal prosecution and/or civil liability. Additionally, violations of SBC's hazing policy may result in disciplinary action against any involved students and organizations. No individual, recognized student organization, club, team, or any other SBC-affiliated student group is permitted to plan, engage in, or condone hazing, on or off the SBC campus. According to the educational website StopHazing.org, hazing "refers to any activity expected of someone joining a group (or to maintain full status in the group) that humiliates, degrades, or risks emotional and/or physical harm, regardless of the person's willingness to participate."

## **Report Hazing**

Please report hazing incidents directly to the Dean of Students. Remember, without knowledge of the problem, there is little we can do to address any problematic behavior. We will take every effort to protect those who come forward to report hazing.

## **Residence Housing Policy**

Housing is a privilege, not a right of attendance. All Rules of Conduct are magnified in consideration of living on campus. Our goal is a safe and secure 'home' environment extending to the SBC family. For additional information concerning housing, see the SBC Housing Handbook.

## **Internet Access Policy**

*The purpose of Internet Access at Southeastern Baptist College is to make available to the Faculty, Staff, and Students access to the Internet for the following:*

1. Internet Access at Southeastern Baptist College is first and foremost for business related needs.
2. Internet Access at Southeastern Baptist College is secondly for educational related needs.

*These include:*

- Faculty access for classroom development, research, presentation, evaluation and assessment, attendance, and gradebook for both online and traditional classroom environments.
- Student access to classroom resources for guidelines, classroom policies, syllabus, textbooks, lectures, instructor presentations, lessons and assignments, and grades for both online and traditional classroom environments.

**Internet Access at Southeastern Baptist College DOES NOT exist for the purpose of entertainment.** Only members of the Staff, Faculty and Current Students are allowed to access WIFI at Southeastern Baptist College. The passkey is changed at the end of each semester. The passkey to access the SBC wi-fi for the fall 2025 semester is sbcwifi2024.

***Students may only connect their wireless devices to a designated WIFI connection.***

***Students are not allowed to connect any device directly to the wired network.***

That includes:

- personal wireless access points
- televisions
- gaming consoles
- desktop computers
- laptop computers

- television/radio/media streaming devices
- other devices.

Any unauthorized device physically connected to the wired network will be disconnected and may be confiscated. Students are allowed to connect personal wireless devices to SBC\_WIFI. However, entertainment services will be subject to bandwidth restrictions.

Students must also be aware of any behavior described in the general Code of Conduct as stated in the SBC Student Handbook [also see Student Life section of this catalog].

Students must also be aware that the policies described in this document as well as the Southeastern Baptist College Student Handbook are enforceable. Activities, Web Sites visited, and other uses of the Southeastern Baptist College Internet Access may be monitored. Inappropriate use of these resources will be traced back to the user responsible and disciplinary action can be taken.

### **Grievance Policy/ Formal Complaints**

It is the desire of Southeastern Baptist College to adhere to the accreditation standards of the Association for Biblical Higher Education (ABHE). If issues arise causing a student to question the college's adherence to the standards of ABHE, the procedure below should be followed. Title IX cases will be reported and investigated.

1. A student wishing to lodge a formal complaint must do so by completing a STUDENT GRIEVANCE FORM [obtained in the Office of the Registrar] to the following appropriate SBC Staff Member based on the nature of the issue:

#### *Academic Affairs*

Regina Reddoch  
Dean of Academic Affairs  
Southeastern Baptist College  
4229 Highway 15 N.  
Laurel, MS 39440  
(601) 426-6346

#### *Student Affairs*

Dean of Student Affairs  
Southeastern Baptist College  
4229 Highway 15 N.  
Laurel, MS 39440  
(601) 426-6346

*Philosophical Issues*

Dr. Doug Lee

President

Southeastern Baptist College

4229 Highway 15 N.

Laurel, MS 39440

(601) 426-6346

2. After putting the complaint in writing, the student can expect to hear a confirmation of receipt within 2 business days. From there, the student should expect the appropriate SBC Staff to investigate the situation.

3. If the situation cannot be resolved during the investigation period, the student should expect a meeting to be called within 2 weeks of making the complaint. Only one grievance can be handled for a student at a time. The goal at this meeting will be reconciliation of all parties to one another.

At the above meeting, the following guidelines will need to be followed:

- Prayer and possibly a Scripture will be read.
- Christian character must be maintained by all parties.
- No one will be allowed to interrupt one another.
- The student may have a witness to testify if necessary.
- All parties will have their voices heard.
- An attempt will be made to find all root causes.
- If an agreement to reconcile cannot be met, a third party/impartial mediator may be brought in to mediate for the sake of Christian harmony.
- If disciplinary action is recommended, the SBC Staff will appropriately communicate to the parties involved and documentation will be placed in the appropriate files in the Registrar's Office.

4. If a resolution is not reached, the student will be given the opportunity to appeal to the President. The student should expect for a meeting to be called within 2 weeks of appealing to the Board of Trustees.

5. If a resolution is not reached with the Board of Trustees, the student is able to communicate their grievance to ABHE. See below for contact information and proper protocol. It is the teaching and expectation of the college that members of the SBC community follow Matthew 18 principles for confronting an issue.



However, in the event that you address the proper college authority and the issue remains unresolved, you may contact the accrediting association ABHE or MCCA:

Association for Biblical Higher Education

5850 T.G. Lee Boulevard, Suite 130

Orlando, FL 32822

(800) 621-7440 or (407) 207-0808

[www.abhe.org](http://www.abhe.org)

<https://www.abhe.org/accreditation/accreditation-documents/> - The Complaint Form should be completed and the Complaint Policy should be read before contacting them.

***Please note: The student must have exhausted all available grievance procedures established by the institution before submitting a formal complaint to MCCA.***

Mississippi Commission on College Accreditation

3825 Ridgewood Road

Jackson, MS 39211

(601) 432-6372

[http://www.mississippi.edu/mcca/student complaint process.asp](http://www.mississippi.edu/mcca/student%20complaint%20process.asp)

Also, the Mississippi State Approving Agency (SAA), is the approving authority of education and training programs for Mississippi. This office formally investigates complaints of GI Bill beneficiaries. While most complaints should initially follow the school grievance policy, should the situation not be resolved at the school, the beneficiary may contact the SAA office via email at [saa@msva.gov](mailto:saa@msva.gov).

Grievance and Complaints regarding students who fall under SARA guidelines.

Southeastern Baptist College is a member of NC-SARA, the National Council for State

Reciprocity Agreements. Southeastern Baptist College is a member of the State

Authorization and Reciprocity Agreement (SARA) granting reciprocity for enrollment

of students in Southeastern Baptist College's online distance learning programs. NC-SARA

membership covers 49 states, the District of Columbia, Puerto Rico, and the U.S. Virgin

Islands, excluding California. More information can be found at <http://www.nc-sara.org>.

Please note: The student must have exhausted all available grievance procedures established by the institution before submitting a formal complaint to MCCA.

- Any student that falls under the guidelines of SARA (distant learning) who wishes to file a complaint with regards to Southeastern Baptist College must begin through the Southeastern Baptist College grievance/complaint process.
- Assuming a SARA Student is unable to find a resolution through the Southeastern Baptist College grievance/complaint process, the next step involves the Mississippi

Commission on College Accreditation (SARA State Portal Entity for the State of Mississippi)

- To better understand the SARA complaint process visit the NC-SARA website for detailed information. [http://www.mississippi.edu/mcca/student complaint process.asp](http://www.mississippi.edu/mcca/student%20complaint%20process.asp)

## **Title IX**

### **Sexual Misconduct**

Southeastern Baptist College is committed to maintaining an environment that emphasizes the dignity and worth of every member of its community and intends to remain free from sexual misconduct and or sexual harrassment in any form, including sexual assault or abuse, and other forms of nonconsensual sexual conduct. Sexual misconduct of any person is inappropriate, unacceptable, and contrary to Christian Biblical standards of conduct that is expected of all members of the Southeastern Baptist community, students, faculty, and staff.

### **Notice of Nondiscrimination**

Southeastern complies with all applicable federal and state nondiscrimination laws and does not discriminate on the basis of race, color, national or ethnic origin, sex, age, genetic information, veteran status, or disability in admission or in the administration of its educational policies, academic scholarships, athletic, and/or other school-administered rights, privileges, programs, and activities generally accorded or made available to students at the school.

However, Southeastern Baptist College is a private religious-affiliated college and is exempt from certain nondiscrimination laws and shall implement its free exercise of religion under the First Amendment of the United States Constitution. More particularly, SBC hereby claims all religious exemptions due it under federal and state law, and particularly exemptions for discrimination under Title IX of the Education Amendments of 1972, to the extent federal or state law conflicts with our religious tenets.

All grievances and concerns should be filed with the Dean of Students.

# Academic Life

## Calendar and Unit of Credit

The SBC academic calendar is based on the semester system. The academic year consists of fall and spring semesters of approximately fifteen weeks each and a summer term that encompasses one 4-week session [at the discretion of the college].

The college utilizes the Carnegie Unit as the basis for the credit hour with 50 minutes of instruction with transitional and/or break time equating to one hour. Credit hours are assigned based on the specific learning objectives and expected outcomes of the course. Generally, one unit of credit represents a total of three hours of in-class and out-of-class work per week.

For traditional delivery methodologies, one unit of academic credit equals:

1 hour of lecture or seminar and two hours of study per week;

2 hours of laboratory, studio, or similar activities and one hour of study per week;

3 hours of laboratory, studio, or similar activities per week;

3 hours of supervised independent study per week; or

45-75 total hours of supervised clinical or fieldwork experiences in a given semester (additional preparation time may be required).

As standard policy, the college also offers all degree and non-degree courses through online instructional delivery with course schedules that align with on-campus semesters.

## Credit Hour Load

The normal or average academic load is 15-16 hours per semester. A minimum of 12 hours a semester must be maintained to be considered a full-time student. A maximum load of 17 hours per semester is allowed. Exceptions may be requested and submitted for approval from the Dean of Academic Affairs.

## Classification

Students are classified as follows:

Freshman: High school graduate or equivalent

Sophomore: Completion of 30 semester hours and 30 grade points

Junior: Completion of 60 semester hours and 60 grade points

Senior: Completion of 90 semester hours and 90 grade points

Full-Time Student: 12-18 credit hours

Part-Time Student: Less than 12 credit hours

## Attendance Policy

Students are expected to fully participate in the academic and spiritual programs at SBC.

Attendance is required in all classes. Attendance is taken in every class—including online

classes. *Attendance in an online class is defined as, “Per week, the student makes access to*

*the assignment of the week and submits a response entry as required by the instructor, which is then a count of being present to class. Failure to react is considered an absence”.*

**Students unable to attend for any reason are expected to communicate with instructors in person, by email, or by phone message prior to the absence.** Students are responsible for keeping record of all absences. The attendance to classes is entered and maintained by the instructor. Students cannot expect to receive an open opportunity to submit missed work at their discretion. Arrangements are at the direction and discretion of the instructor.

**The college recognizes two types of absence—personal and administrative.** Personal absences are for personal issues such as illness, family events or challenges, emergencies, etc. They should not be viewed as “skips.” However, personal absences should be approved through the Dean of Academics if there is an expectation of the absence for excuse without penalty.

**Administrative absences are approved, college-initiated absences such as sporting events, field trips, recruitment trips, etc.** The number of personal and/or administrative absences allowed without penalty is noted in the chart below. PENALTY is defined as “Being dropped from the course.” Students are expected to notify faculty of absences and obtain/complete any missed assignments for both Personal or Administrative absences.

**Disclaimer: In so much that sports activities may result in additional time needed, i.e., tournaments, etc., the attendance may be altered by notification of the Dean of Academic Affairs.**

**Absences per semester:**

**Classes that meet 3 days a week allow 3 personal absences, 5 administrative absences for a total of 8 absences.**

**Classes that meet 2 days a week allow 2 personal absences, 4 administrative absences for a total of 6 absences.**

**Classes that meet 1 day a week allow 1 personal absence, 2 administrative absences for a total of 3 absences.**

Students suffering from extended illnesses must provide a doctor’s excuse to be considered for additional excused absences without penalty. Personal absences that exceed the number noted above may result in reduction of the final course grade by 2% per class hour. This may

result in failure of the course. Students consistently arriving late, leaving early, or sleeping in class may also have final grades reduced as determined by the instructor. REMINDER: CELL PHONES ARE NOT TO BE VIEWED DURING CLASS UNLESS DEEMED NECESSARY BY THE INSTRUCTOR. CELL PHONE USE CREATES A DISTRACTION FROM INSTRUCTION, LEADING TO 'BEING PRESENT BUT NOT PRESENT' which may also have final grades reduced as determined by the instructor.

### **Tardiness Policy**

Tardiness to class is unacceptable. Three tardies is the equivalent to one absence. If a student is late to class, it is his/her responsibility to consult with the instructor after class to have the absence changed to a tardy. Classes missed due to change in a student's class schedule or late registration will be recorded as an absence, unless authorized by administration.

***The following appeal process has been formed to deal with attendance matters:***

LEVEL 1: Appeal is made to the Dean of Academic Affairs. If the matter is not successfully resolved, the student may appeal to the second level.

LEVEL 2: Appeal is made to the SBC President. If the matter is not successfully resolved, the student may appeal to the third and final level.

LEVEL 3: Appeal is made to the SBC Board of Trustees. The decision of the Board will be final.

***STUDENTS WHOSE ABSENCES EXCEED THE ABOVE CHARTED INFORMATION, WILL FAIL THE COURSE.***

Students are accountable for all missed work due to absence. If absence occurs on days when exams are given or other assignments are due, work may be made up in the case of administrative absence or at the discretion of the instructor.

### **Audit of Courses**

Any student who wishes to attend a class without earning college credit must register as an auditor. An auditor is not responsible for course requirements such as papers, projects, or examinations but is expected to attend class regularly. Students may not change course status from credit to audit or audit to credit after the drop/add period (usually the first two weeks of the semester) without approval from the Dean for Academic Affairs. Students whose absences exceed 30% of the class meetings will not be allowed to continue auditing the class. A course taken for audit will not apply toward graduation. Students wishing to audit a class must fill out the Audit Request form (available for download on the SBC site), and secure permission from the instructor before registering. Instructors may limit the number of auditors in their courses. FULL-TIME STUDENTS MAY AUDIT ONLY ONE COURSE PER SEMESTER. Audit charges will apply if the total number of credits, including the audit, exceeds 18 credits.

### ***Directed Study Courses***

Some courses at Southeastern Baptist College may be completed as Directed Study courses. Directed Study courses may be accessed for the following reasons:

- Scheduling challenges due to unavoidable course conflicts or transfers from other colleges/universities.
- Extraordinary circumstances including prolonged illness, family-related issues, etc., that may necessitate leaving the residential campus for an extended period.
- The desire to complete research or guided study in a particular discipline agreed upon by the student and an instructor.

Approval of the request is at the discretion of the instructor in consultation with the Dean for Academic Affairs. The form can be found in the administration office. The form will need to be completed, signed by the student, instructor, and Dean for Academic Affairs and returned to the Registrar.

### **College Level Examination Program (CLEP)**

SBC accepts up to 18 credits of College Level Examination Program (CLEP) credit as administered by The College Board. College credit will be given for **subject** exams only, and only for those subjects that are comparable to SBC courses. CLEP credit will not exceed the credit given for a comparable course at Southeastern Baptist College. Acceptable scores vary with each exam. The incoming student should request that The College Board send scores directly to the SBC Registrar's office. The SBC school code is 2241. Current students planning to take CLEP subject examinations to meet program requirements should seek preapproval from their academic advisor.

### **Transfer Credits While Enrolled**

Students taking courses through other institutions to meet SBC requirements must seek approval for all such courses prior to registration for those courses. Proposed courses must be equivalent in content. All transfer policies apply as published in the Admissions section of the Academic Catalog. Courses with grades below C (or a grade-point below 2.0) are not transferable. Total credits received in transfer cannot exceed 15 credits for a certificate, 30 credits for an associate degree, or 60 credits for a bachelor degree. Please check the Final Credits policy below and specific program requirements for more information.

## Academic Integrity Policy

Southeastern Baptist College seeks to create an environment that encourages continued growth of moral and ethical values, including personal honesty and mutual trust. The college places high value on academic integrity and regards any act of academic dishonesty, including plagiarism, as a serious offense. Academic dishonesty is considered unethical and in violation of Southeastern Baptist College's academic standards and Christian commitment.

### Forms of Academic dishonesty

Any act done to misrepresent one's knowledge and/or ability in an attempt to gain an academic advantage is considered to be an act of academic dishonesty. This includes but is not limited to the following actions or attempted actions:

- 1. Cheating on examinations:** (a) utilizing any materials not authorized by the instructor for assistance on an examination; (b) utilizing any information that was obtained from another individual and not authorized by the instructor; (c) allowing another individual to take an examination and presenting that work as his/her own.
- 2. Cheating on course assignments:** (a) obtaining any form of assistance not authorized by the instructor on a class assignment, including unauthorized use of artificial intelligence (AI); (b) submitting the same work in more than one course without the knowledge and permission of the instructor.
- 3. Plagiarism:** (a) submitting an assignment as one's own original work when all or part was done by another individual; (b) knowingly representing the ideas of another person as one's own in any academic exercise.
- 4. Fabrication:** Inventing or falsifying information used in an academic exercise.
- 5. Misrepresentation:** (a) intentionally providing false or misleading information regarding absences in class, missed exams, late class work, or class drop dates in order to avoid the penalties associated with these actions; (b) intentionally providing false or misleading information on official university documents such as applications for admission and financial aid.
- 6. Unauthorized access:** (a) unauthorized access to and/or alteration of any class records or documents such as grade books, class rolls, and examinations; (b) unauthorized access to and/or alteration of any official school documents such as transcripts, admissions files, and financial aid records.
- 7. Facilitation:** Intentionally helping another individual to commit any act of academic dishonesty.
- 8. Artificial Intelligence:** Use of artificial intelligence software to complete in part or in whole any required assignment unless the professor has allowed artificial intelligence software to be used for the assignment.

Cheating, plagiarism, or other violations of academic integrity will result in academic penalty, which may include failure of the assignment, exam, or paper, failure of the course, and further disciplinary action brought by the Student Disciplinary Committee.

## **Withdrawing**

If a student wishes to withdraw from college, he or she should schedule to meet with the Dean for Academic Affairs who will guide the student through the process, which includes filing a Withdrawal Form with the Registrar's office. ***Withdrawal is not official until a withdrawal form is filed with the Office of the Registrar and the appropriate fee submitted.*** Failure to properly withdraw will lead to tuition charges remaining on the student's account.

### **Official/Unofficial Withdrawal Policies**

Financial Aid (Federal/State/Campus-based/Private) is awarded to the student with the assumption that they will attend school for the entire term. When the student withdraws, they may no longer be eligible for the full amount of funds that were originally awarded. If a student withdraws before completing 60% of the term, the amount of financial aid earned must be determined. All unearned federal aid must be returned (canceled from the student's account). The student will be notified in writing if any federal aid must be returned and their total amount owed to the college. The amount of unearned aid is determined by a daily prorated ratio. Once the student has completed more than 60% of the term, they are considered to have earned all of the federal assistance they were scheduled to receive.

*Official Withdrawal:* To officially cease enrollment either during or at the end of a semester/enrollment period, the student must notify the registrar's office of their departure. If you withdraw from courses before the Add/Drop deadline, the courses will not appear on your transcript. After the Add/Drop deadline, you may withdraw from courses during weeks 3-11 of the semester.

### **Details are listed below:**

#### ***Class Withdrawal Policy [15 week semester]***

*Drop/Add – Week 1* = Students may add or drop a course without penalty and without a record on their transcript during the first week of the term.

*WP/WF – Weeks 3-12* = Students may withdraw from a class during weeks 3-11 of a course with a grade of WP (withdraw passing) or WF (withdraw failing). The instructor indicates whether the student is passing or failing at the time of withdrawal. This grade appears on the student transcript to show that the credits were attempted but not earned. This grade does not affect the GPA. This type of withdrawal requires the signature of the instructor, the Registrar, and the Dean for Academic Affairs. Class Withdrawal forms are available for download on



Populi at (Login to Populi and then navigate to the "Contact" tab. Next, select "Forms" and then choose the form you require.) <https://sbc.populiweb.com/>

*Grade of F – Week 12-15* = Students dropping a class after the 12<sup>th</sup> week of class will receive a grade of F. This F will appear on their transcript and will affect GPA. To add or drop a course after the 12<sup>th</sup> week, students should fill out the Drop/Add form available for download on Populi at (Login to Populi and then navigate to the "Contact" tab. Next, select "Forms" and then choose the form you require.) <https://southeasternbaptist.edu>

### ***Class Withdrawal Policy [4 week summer semester]***

The 4 week summer semester is an accelerated time equivalent of the 15 week semester format. 1 week is equivalent to 4 weeks of the standard semester.

*Drop - 1 week* = Students may drop a course without penalty and without a record on their transcript during the first week of the term only. Any student withdrawing from SBC must begin the process with an interview with the Dean of Academic Affairs. In the interview, the Dean will communicate the necessary steps for withdrawal from the college.

### ***Unofficial Withdrawal:***

An unofficial withdrawal is when a student stops attending school and does not notify the school of his or her withdrawal.

*The following circumstances are classified as unofficial withdrawals:*

1. The student did not initiate attendance or academic activity in any of their registered courses.
2. Students cease to attend after initiating the course and are then issued a "WF" grade.
3. The student did not begin the withdrawal process or otherwise notify the school of the intent to withdraw due to illness, accident, grievous personal loss, or other circumstances beyond the student's control. In the event the college determines the student has officially withdrawn, the withdrawal date will be the last date of academic activity or if no consensus can be met, it will be the midpoint of the payment period. In the event a student is considered to be an unofficial withdrawal, the student could be subject to a 50% or higher loss of aid eligibility that could result in an outstanding balance due.

### ***Medical Withdrawal:***

Students who encounter a significant, unforeseeable and/or highly unusual challenge related to medical or mental health issues, which makes the student unable to effectively participate in their educational program, may withdraw from classes (or in extremely rare circumstances, reduce their course loads) at the College without excessive or unnecessary financial and/or academic penalty. A Medical or Mental Health (M/MH) Withdrawal from

the College should be used only when no other options are available to the student. Such withdrawals can be granted only for the current semester. Medical Withdrawal forms can be found at (Login to Populi and then navigate to the "Contact" tab. Next, select "Forms" and then choose the form you require.) <https://sbc.populiweb.com/> or it can be picked up from the Administration office.

#### *Incomplete:*

Students may request a grade of I (Incomplete) if they are unable to complete course requirements on time due to circumstances beyond their control.

*If you wish to request an Incomplete the following procedure should be followed:*

1. The student must initiate the request. Print out an Incomplete Grade Contract on Populi on (Login to Populi and then navigate to the "Contact" tab. Next, select "Forms" and then choose the form you require.) <https://sbc.populiweb.com/>
2. If the faculty member grants your request, he or she will complete the form, give you a copy, and provide a copy for the Registrar.
3. You will have up to 4 weeks from the last day of finals to complete your work.

#### *Grade Appeal Process*

Students who wish to dispute a final grade they have received in a course should use the following process:

1. The parties involved (student and instructor) shall discuss the problem and attempt to reach an agreement.
2. If a satisfactory agreement cannot be reached through discussion, a written appeal must be filed with the Dean for Academic Affairs within the first four weeks of the following semester for semester-long courses. The Dean will discuss the issue with both parties and seek a resolution.
3. Should efforts toward conciliation be unsuccessful, the Dean will call the Academic Committee to review the appeal. The decision of the Academic Committee will be deemed final.

#### *Course Grade Requirements*

*In order to establish strong academic development:*

1. All students must have a grade of 'C' in EN-131 English Composition I, in order to progress to take EN-132 English Composition II or higher level EN classes.
2. Students entering SBC with an ACT math score of 16 or higher, may proceed to take MA-131 College Algebra. Should the student possess any ACT math score lower than 16, he/she is required to take and pass MA-130 Mathematics Literacy with a grade of 'C' before taking MA-131 College Algebra.

### *Repeat of Courses*

Students may elect to repeat a course in which they have earned a C, D, or F. Students may repeat a course in which they have previously received a failed grade (F) as many times as needed to successfully pass the course. Students may repeat a course one time in which they have previously earned a C or D. Additional course repeats or repeats of higher earned grades must receive approval from the Dean of Academic Affairs prior to enrollment.

When a course is repeated, the highest grade will be used to calculate the current and cumulative GPA. Each course attempt will remain on a student's transcript with the original grade, but will be marked with an R to indicate the course was repeated, and the lower grade will not be calculated in the student's GPA. Students will be charged the current tuition rate for each credit repeated course.

### *Change of Major*

Students who wish to change majors must submit a completed Change of Intent form to the Registrar. The form requires signatures from the program directors of both the new major and the current major. Forms are available on Populi: (Login to Populi and then navigate to the "Contact" tab. Next, select "Forms" and then choose the form you require.)

<https://sbc.populiweb.com/>

### **Grades, Grade Points, Credits**

The following system of grading is used in reporting the quality of student work

Grade	Grade	Points Percentage
A	4.0	90-100
B	3.0	80-89
C	2.0	70-79
D	1.0	60-69
F	0.0	0-59

I	Incomplete
W	Withdraw
WP	Withdraw Passing
WF	Withdraw Failing

The Grade Point Average (GPA) is determined by dividing the total number of grade points by the total number of credit hours taken.

### ***Academic Probation***

A transfer or resident student will be placed on academic probation if his or her **entering** cumulative GPA is less than a 2.0 but not lower than a 1.0, or if his or her GPA is below 1.5 but not lower than a .5 in any given semester. If the semester GPA falls below .5, the student will be placed on academic suspension. If a student presents two consecutive academic probation qualifying GPA scores, the student will be placed on academic suspension.

*To provide the student additional academic support, the following measures may be applied:*

- Bi-weekly or regular meetings with the Dean of Student Affairs
- Bi-weekly meetings with an assigned faculty advisor
- Required engagement in the Academic Success Center study class
- Limitation of participation in athletics and intramurals
- Completion of Time Management worksheet to be filled out weekly
- Limitation of hours attempted

### ***Academic Suspension***

Academic suspension normally lasts one semester, after which, the student may return under academic probation. Should a student not achieve the needed 2.0 GPA following a semester under academic probation, academic suspension occurs. The statement “academic suspension” is placed on the student's academic record.

### ***ACADEMIC SUSPENSION APPEAL***

At the end of each semester, a student's academic performance is evaluated. A student already on academic probation who fails to maintain satisfactory academic performance will be placed on academic suspension. Students are notified in writing of their academic suspension status.

### ***Withdrawal From SBC***

Any student withdrawing from SBC must begin the process with an interview with the Dean of Student Affairs. In the interview, the Dean will communicate the necessary steps for withdrawal from the college, which includes clearing the business office and completing the appropriate Withdrawal form.

### ***Final Credits***

To receive any degree from Southeastern Baptist College, students must complete a minimum of 30 required credits for an associate degree and 60 required credits for a bachelor degree at SBC. (See specific requirements for each academic program.) Additionally, bachelor degree students must complete 24 of their last 30 credits at Southeastern Baptist College and must be enrolled at the college during the semester in which the degree will be

conferred. (If a policy exception is granted by the Dean of Academic Affairs, the graduate must submit a letter of reference from an evangelical church leader regarding church attendance, service and ministry, and Christian character.)

### *Transcripts of Record*

Upon written request, students may obtain official copies of their permanent records from the Registrar. Requests should be accompanied by \$15.00 for each copy desired. Transcripts cannot be processed without a completed and signed Transcript Request form. The forms can be downloaded from Populi or the SBC website. (Login to Populi and then navigate to the "Contact" tab. Next, select "Forms" and then choose the form you require.)

<https://sbc.populiweb.com/>

### *Additional Major*

A person who holds a bachelor's degree from Southeastern Baptist College may complete an additional major by fulfilling the following requirements:

- Be readmitted to Southeastern Baptist College;
- Earn at least 30 hours beyond the granting of the original degree in residence at Southeastern Baptist College
- Complete all requirements for the additional major. If previous courses satisfy some of major requirements, the department will designate courses from other areas that will enhance the major.

### *Family Educational Rights and Privacy Act of 1974 (FERPA)*

The Family Educational Rights and Privacy Act of 1974 (FERPA) sets forth requirements which govern the access to and release of educational records, and the right of students to inspect and review their records. FERPA allows institutions to release information from a student's record without the written consent of the student to school officials who have "legitimate educational interest" and who need access to the information to fulfill their professional responsibility. A school official is a person employed by the college in an administrative, supervisory, academic, research, or support staff position, including law enforcement unit personnel and health staff.

Students have three primary rights under FERPA: (1) the right to inspect and review their education records; (2) the right to seek to amend education records; and (3) the right to have some control over the disclosure of information from their education records.

### *Directory Information*

Unless students have requested that their directory information be listed as confidential through the Office of the Registrar, information designated as Directory Information may be disclosed without the consent or knowledge of the student.

*Directory information at SBC includes the following information:*

Student's name  
Date of birth  
Marital status  
Photo  
Addresses  
Telephone information  
Email addresses  
Dates of attendance  
Participation in officially recognized activities and sports  
Weight and height of members of athletic teams  
Previous institutions attended  
Academic program  
Degree(s) and certificate(s) earned  
Honor(s) and award(s) received  
Graduation date

Students who wish to release confidential academic or financial information to a parent, guardian, or other interested individual must complete a (Login to Populi and then navigate to the "Contact" tab. Next, select "Forms" and then choose the form you require.) FERPA Disclosure form. All forms must be authorized by the student and returned to the Business Office. Completed forms will last for the duration of the student's enrollment at SBC unless otherwise notified by the student. A copy of The Family Educational Rights and Privacy Act (FERPA), in addition to questions concerning additional student's rights, can be obtained from the Office of the Registrar.

### **Academic Life Requirements**

#### **Bible Reading**

All certificate graduates must complete the Bible-reading requirement, a reading of the entire Bible during one academic year. This is usually accomplished through completion of required reading in the Old Testament Survey and New Testament Survey classes. Bible reading must be completed by the first day of final exams.

### **English Composition Requirement**

Degree-seeking students must earn a minimum grade of C in English Composition (ENG 101) to pass the course. Ordinarily, the course will be completed within the student's initial 30 credit hours at SBC. Course withdrawal is rarely granted, and only when a formal request is submitted to the Dean of Academic Affairs for approval.

### ***General Graduation Requirements***

All students who are eligible for graduation are required to attend the Commencement Exercises held at the close of the school year. Exceptions will be granted when valid, and must be requested in writing from the Dean for Academic Affairs at least two weeks prior to graduation.

The following requirements must be met in order to graduate from Southeastern Baptist College:

- Passing grades in all required courses
- Completion of minimum credit hours required by program
- Minimum cumulative GPA of 2.0
- Completion of the Bible reading requirement
- Conferred by the SBC Board of Trustees
- Completion by the ABHE Bible Exams and spiritual surveys

### **Awards for Academic Excellence**

Awards for academic excellence are given for outstanding achievement in curricular and co-curricular programs at SBC.

#### ***Highest Academic Achievement Award***

This award is given to the graduating senior who achieves the highest cumulative grade point average throughout his or her SBC education.

#### ***Business Award***

The Business Award is given annually to the outstanding graduate in the department. The recipient is determined by the Business faculty.

#### ***Certificate of Christian Service Award***

The Certificate of Biblical Studies Award is presented to designated students who have demonstrated Christian character and leadership throughout the year. The Certificate Award is determined by first year program faculty in conjunction with the Dean of Students.

#### *Dean's List*

Full time students achieving a 3.5 or better grade point average qualify to be on the Dean's List.

#### *President's List*

Full time students achieving a 4.0 grade point average qualify to be on the President's List.

#### *Delta Epsilon Chi*

Delta Epsilon Chi is the honor society of the Association for Biblical Higher Education. The SBC faculty nominates one student to the honor society based on academic achievement, Christian character, and leadership ability.

#### *Music Award*

The Music Award is presented annually to a student for outstanding participation in and service to the music program. The recipient is determined by the Music faculty.

#### *D. N. Jackson Theology Award*

The D. N. Jackson Theology Award is given to the outstanding graduating senior in the Biblical Studies program. The recipient is determined by the faculty of the Bible and Theology department.

### **The courses offered at Southeastern Baptist College are categorized under three divisions:**

- Biblical studies
- Professional studies
- General/Continuing education studies.

Southeastern Baptist College is committed to ensuring that graduates are well prepared to serve in their chosen fields of study. To that end, the College has established an outcomes assessment plan for each one of the programs. Specific program objectives are listed. These objectives are assessed through the collection and analysis of data from students and faculty members. Through outcomes assessment, the College is better able to ensure that it is achieving what it sets out to accomplish through its divisions of study.



## **CURRICULAR PROGRAMS**

Southeastern Baptist College offers programs of study leading to degrees and certificates. These programs are designed to meet the needs of students preparing for Christian vocations (both professional and paraprofessional), or for those who wish to get their basic college education in a Christian college which provides spiritual and academic enrichment along with continuing education.

The administration of the college strongly recommends that students working on a degree take lower level courses before more advanced courses. Freshmen are not allowed to take courses numbered in the 300's and 400's, without the exceptions made only by the Dean of Academic Affairs and with the permission of the instructor of the college involved. To eliminate scheduling problems, the suggested schedule should be followed as much as possible.

### **Degree Programs**

#### *Associate of Arts (Choice of Emphasis)*

- General Education
- Pastoral Ministries
- Business
- Christian Ministries

#### *Bachelor of Science in Pastoral Ministries*

#### *Bachelor of Science in Christian Ministries (Choice of Emphasis)*

- Children/Youth Endorsement
- Missions Endorsement
- Church Administration Endorsement
- Applied Media & Communications

#### *Bachelor of Science in Business Administration (Choice of Emphasis)*

- Business Administration
- Sports Management Endorsement
- Marketing Management Endorsement
- Marketing Communications Strategies Endorsement

## I. ASSOCIATE OF ARTS - DEGREE CORE REQUIREMENTS 62 HOURS

### Program Objectives

Southeastern Baptist College recognizes its responsibility to students who may not have decided upon a career or profession. The Associate of Arts degree is designed to provide the benefits of a Bible college environment before one transfers to a liberal arts college. If a student should decide to remain at Southeastern and pursue a four- year degree, these courses will form a vital part of the basic curriculum requirements.

*A student receiving any Associate of Arts degree must be able to meet the following Overall Associate of Arts Program Objectives:*

- Exhibit spiritual growth and the development of Christian character.
- Show evidence of a cultivation and development of a biblical worldview.
- Show evidence of an increased knowledge, understanding, and application of the Bible.
- Exhibit the basic knowledge and skills in general education essential to good preparation for more advanced studies.

#### *Division of General Education Studies*

EN-131,132	English Composition I, II	6
EN-231,232	Literature I & II	6
HI-131,132	Western Civ I, Western Civ II	6
HI-133,134	US History Prior to 1877, US History Since 1877 or	
HI-135	American Government	
MA-132	College Algebra	3
SO-131 &	Introduction to Sociology	6
PY-131	Introduction to Psychology	
SC-241,242	Lab Science	8
SP-231	Oral Communications	3
BU-131	Intro. to Computer Applications	3
MU-131/AR-131	Art or Music Appreciation	3

General Core Elective *Choice from 100 or 200 level courses* 3

**\*\*MA-130 Math Literacy required as prerequisite based on ACT math score of 16 or below**

#### *Division of Biblical Studies*

NT-131	New Testament Survey	3
OT-131	Old Testament Survey	3
NT-231	Historical Books	3
BI-232	Bible Manners and Customs	3
CE-132	Evangelism	3

*Total hours for Associate of Arts in General Education* 62 Hours

## EMPHASIS CHOICES

### Division of General Education

#### Emphasis Objectives

In addition to the General Objectives and the Overall A.A. Program requirements, upon completion of these courses, the student should be able to:

- Display an understanding of the various methods of studying and presenting the Bible.
- Exhibit a reasonable proficiency in preaching and/or teaching the Word of God.

EN-131,132	English Composition I, II	6
EN-231,232	Literature I or II	3
HI-131,132	Western Civ I, Western Civ II	6
HI-133,134	US History Prior to 1877, US History Since 1877 or	
HI-135	American Government	
MA-132	College Algebra	3
SO-131 or	Introduction to Sociology	3
PY-131	Introduction to Psychology	
SC-241,242	Lab Science	8
SP-231	Oral Communications	3
BU-131	Intro. to Computer Applications	3
MU-131 or AR-131	Art or Music Appreciation	3
**MA-130 Math Literacy required as prerequisite based on ACT math score of 16 or below		

#### *Biblical Studies Requirement*

NT-131	New Testament Survey	3
OT-131	Old Testament Survey	3
NT-231	Historical Books	3
BI-232	Bible Manners and Customs	3
CE 132	Evangelism	3
BI-231	Bible Interpretation (sub for one Social Science)	3
CE-233	Christian Ethics (sub for EN 232)	3
Bible Elective (sub for general elective)		3

*Total hours for Associate of Arts in Bible* *62 Hours*

## **Division of General Education Studies in Business**

### **Emphasis Objectives**

In addition to the General Education Core Emphasis A.A. Program Objectives, upon completion of these courses, the student should be able to:

- Display a thorough knowledge of basic office and business procedures.
- Develop accounting skills and understand good business administration practices.

### ***Business Administration***

EN-131,132	English Composition I, II	6
EN-231,232	Literature I or II	3
HI-131,132	Western Civ I, Western Civ II	6
HI-133,134	US History Prior to 1877, US History Since 1877 or	
HI-135	American Government	
MA-132	College Algebra	3
SO-131 or	Introduction to Sociology	3
PY-131	Introduction to Psychology	
SC-241,242	Lab Science	8
SP-231	Oral Communications	3
BU-131	Intro. to Computer Applications	3
BU-231	Principles of Financial Accounting	3
BU-233	Business Law	3
BU-234	Human Relations	3
BU-235	Principles of Managerial Accounting	3
MU-131 or AR-131	Art or Music Appreciation	3

**\*\*MA-130 Math Literacy required as prerequisite based on ACT math score of 16 or below**

### ***Biblical Studies Requirement***

NT-131	New Testament Survey	3
OT-131	Old Testament Survey	3
NT-231	Historical Books	3
BI-232	Bible Manners and Customs	3
CE-132	Evangelism	3

***Total hours for Associate of Arts in Business*** ***65 Hours***

***Business Administration Marketing Management Endorsement***

EN-131,132	English Composition I, II	6
EN-231,232	Literature I or II	3
HI-131,132	Western Civ I, Western Civ II	6
HI-133,134	US History Prior to 1877, US History Since 1877 or	
HI-135	American Government	
MA-132	College Algebra	3
SO-131 or	Introduction to Sociology	3
PY-131	Introduction to Psychology	
SC-241,242	Lab Science	8
SP-231	Oral Communications	3
BU-131	Intro. to Computer Applications	3
BU-231	Principles of Financial Accounting	3
BU-233	Business Law	3
BU-234	Human Relations	3
Business Elective		3

**\*\*MA-130 Math Literacy required as prerequisite based on ACT math score of 16 or below**

***Biblical Studies Requirement***

NT-131	New Testament Survey	3
OT-131	Old Testament Survey	3
NT-231	Historical Books	3
BI-232	Bible Manners and Customs	3
CE-132	Evangelism	3

***Total hours for Associate of Arts in Business***

***62 Hours***

***Business Administration Marketing Communication Strategies***

EN-131,132	English Composition I, II	6
EN-231,232	Literature I or II	3
HI-131,132	Western Civ I, Western Civ II	6
HI-133,134	US History Prior to 1877, US History Since 1877 or	
HI-135	American Government	
MA-132	College Algebra	3
SO-131 or	Introduction to Sociology	3
PY-131	Introduction to Psychology	
SC-241,242	Lab Science	8
SP-231	Oral Communications	3
AR-131 or MU-131	Art or Music Appreciation	3
BU-131	Intro. to Computer Applications	3
BU-231	Principles of Financial Accounting	3
BU-233	Business Law	3
CO-222	Visual Communication	3
CO-223	Digital Photography	3

**\*\*MA-130 Math Literacy required as prerequisite based on ACT math score of 16 or below**

***Biblical Studies Requirement***

NT-131	New Testament Survey	3
OT-131	Old Testament Survey	3
NT-231	Historical Books	3
BI-232	Bible Manners and Customs	3
CE-132	Evangelism	3

***Total hours for Associate of Arts in Business*** ***65 Hours***

***Business Administration Sports Management***

EN-131,132	English Composition I, II	6
EN-231,232	Literature I or II	3
HI-131,132	Western Civ I, Western Civ II	6
HI-133,134	US History Prior to 1877, US History Since 1877 or	
HI-135	American Government	
MA-132	College Algebra	3
SO-131 or	Introduction to Sociology	3
PY-131	Introduction to Psychology	
SC-241,242	Lab Science	8
SP-231	Oral Communications	3
BU-131	Intro. to Computer Applications	3
BU-231	Principles of Financial Accounting	3
BU-231	Human Relations	3
SPM-231	Introduction to Sports Management	3
Business Elective		3

**\*\*MA-130 Math Literacy required as prerequisite based on ACT math score of 16 or below**

***Biblical Studies Requirement***

NT-131	New Testament Survey	3
OT-131	Old Testament Survey	3
NT-231	Historical Books	3
BI-232	Bible Manners and Customs	3
CE-132	Evangelism	3

***Total hours for Associate of Arts in Business***

***62 Hours***

NOTE: A student at Southeastern Baptist College who plans to transfer to a four-year college may enroll in courses equivalent to those taken by freshmen and sophomores at the four-year college. It is the student's responsibility to obtain a copy of the catalog of the four-year college and use it as a guide in selecting courses at Southeastern. The student should also obtain written assurance from the four-year college that the courses will transfer.

## II. BACHELOR OF SCIENCE

### BACHELOR OF SCIENCE IN PASTORAL MINISTRIES

#### *Program Objectives*

A student receiving a Bachelor of Science Degree in Pastoral Ministries must be able to meet the following overall program objectives:

- Demonstrates an understanding of the art of relationships with family, church members, and community.
- Displays evidence of an increased understanding of leadership responsibilities within the church construct and local community.
- Effectively demonstrates the pastor's role as an administrator.
- Exhibits inculcation of pastoral functions such as funerals, weddings, baptisms, business meetings, and church committees.
- Develops and expands expertise in homiletical abilities.
- Defends the Bible as the inspired Word of God and as a complete rule of faith and doctrine.
- Demonstrates an acquired comprehensive knowledge of the Bible and Christian doctrine.
- Cultivates a biblical worldview.
- Demonstrates personal growth in Christian character.

SEE THE AA BIBLE REQUIREMENTS PREVIOUSLY PRESENTED.

#### *Division of Pastoral Ministries*

CE-431	Principles of Counseling	3
CE-434	Pastoral Internship Practicum	6
CM-331	Hospital Ministries	3
CM-332	Worship Perspectives	3
CM-431	Using Technology in the Local Church	3
CM-432	Family & Crisis Counseling	3
HI-331	History of Christianity	3
HI-432	Baptist History	3
MI-331	Practices & Principles of Missions	3
PT-232	Homiletics	3
PT-331	Church Leadership & Administration	3
TH-431	Christian Doctrine I	3
TH-432	Christian Doctrine II	3
	6 Bible Electives	18

**122 HOURS INCLUSIVE OF THE AA BIBLE REQUIREMENTS**



## **BACHELOR OF SCIENCE IN CHRISTIAN MINISTRIES**

### *Program Objectives*

A student receiving a Bachelor of Science Degree in Christian Ministries must be able to meet the following Overall Program Objectives:

- Exhibit spiritual growth and the development of Christian character.
- Show evidence of a cultivation and development of a biblical worldview.
- Defend the position that the Bible is the inspired Word of God and a complete rule of faith and practice.
- Demonstrate that he has acquired a comprehensive knowledge of the Bible and Christian doctrine.
- Exhibit skill in communicating the teaching and application of a biblical passage.
- Effectively demonstrate various church ministry skills through practical experiences.

SEE THE AA BIBLE REQUIREMENTS PREVIOUSLY PRESENTED.

### *Division of Christian Ministries*

CE-331	Methods of Christian Teaching	3
CE-433	Ministerial Internship Practicum	6
CM-331	Hospital Ministries	3
CM-332	Worship Perspectives	3
PT-331	Church Leadership & Administration	3
CM-431	Principles of Counseling	3
CM-432	Family and Crisis Counseling	3
CM-431	Using Technology in the Local Church	3
HI-431	History of Christianity	3
HI-432	Baptist History	3
MI-331	Practice and Principles of Missions	3
TH-431	Christian Doctrine I	3
TH-432	Christian Doctrine II	3
	2 Bible Electives	6

## COGNATE SELECTIONS FOR EMPHASIS CONCENTRATION

### *CHILDREN/YOUTH MINISTRY* (15 hours)

- CE-333 Strategies for Community Outreach
- CE-335 The Nuts and Bolts of Children/Youth Ministry
- CM-334 Foundations of Children/Youth Ministry
- PY-302 Child Psychology
- SPM-324 Foundations of Sports Outreach & Recreation

### *MINISTRY IN MISSIONS* (15 hours)

- CE-432 Cross Cultural Life & Ministry
- CM-335 Intra-Cultural Communications
- BI/GEO-331 Historical Geography
- BI/GVT-433 Religion & Politics
- MI-333 Current Issues in Missions

### *CHURCH ADMINISTRATION* (15 hours)

- BU-231 Principles of Financial Accounting
- BU-332 Business Finance
- BU-310 Human Resources Management
- CE-333 Strategies for Community Outreach
- CM-334 Foundations of Children/Youth Ministry

### *MEDIA AND COMMUNICATIONS* (15 hours)

- CO-223 Digital Photography
- CO-431 Web & Mobile Development
- CO-432 Podcasting: Digital Storytelling
- CO-333 Music & Sound Technology
- CE-334 Filmmaking for Ministry or
- CO-335 Concepts in live Production\*

*\*Both may be taken by choice but only one is required for degree completion*

## **125 HOURS INCLUSIVE OF THE AA BIBLE REQUIREMENTS**

## Certificate Program

*Foundations of Ministry Certificate (FoM)* - this is not a degree program, but a certificate. All of the FoM certificate courses apply to the Bachelor of Science in Christian Ministries, should the student choose to pursue that degree.

FoM Certificate	Total 23 hours
OT-131 - Old Testament Survey	3
NT-131 - New Testament Survey	3
TH-223 - Introduction to Systematic Theology	3
PT-232 - Homiletics/Hermeneutics	3
PT-331 - Church Leadership & Administration	3
CM-334 - Foundations of Children & Youth Ministry	3
CE-432 - Family & Crisis Counseling	3
CE-433 - Practicum Internship	2

## BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

### *Program Objectives*

A student receiving a Bachelor of Science degree in Business Administration must be able to meet the following Overall Program Objectives:

- Exhibit spiritual growth and the development of Christian character.
- Show evidence of a cultivation and development of a biblical worldview.
- Show evidence of an increased knowledge, understanding, and application of the Bible.
- Demonstrate a comprehensive set of skills and knowledge needed to perform sound business practices.
- Demonstrate an understanding of how economic, legal and regulatory, political, social, technical, environmental, and competitive forces (local, regional, global) impact business and vice versa.
- Effectively demonstrate various business management skills through practical experiences.

SEE THE AA BIBLE REQUIREMENTS PREVIOUSLY PRESENTED.

***Business Administration***

BU-311 Principles of Management	3
BU-332 Introduction to Business Finance	3
BU-333 Microcomputer Applications	3
BU-334 Managerial Finance	3
BU-336 Principles of Marketing	3
BU-337 Economics I	3
BU-338 Economics II	3
BU-431 Business Statistics	3
BU-437 Business Ethics	3
BU-432 Production Management & Policy	3
BU-434 Strategic Management	3
Business Electives	6
BU-440 Business Capstone Practicum	6
Biblical Studies Electives	15

**125 HOURS OF BUSINESS ADMINISTRATION REQUIREMENTS*****Business Administration Sports Management Endorsement***

BU-311 Principles of Management	3
BU-332 Introduction to Business Finance	3
BU-334 Managerial Finance	3
BU-336 Principles of Marketing	3
BU-431 Business Statistics	3
Business Elective	3
BU-440 Business Capstone Practicum	6
Biblical Studies Electives	15
SPM-323 Sports Marketing	3
SPM-324 Foundations of Sports Outreach	3
SPM-325 Sports Finance & Economics	3
SPM-340 Security & Risk Management	3
SPM-431 Sports Events & Facility Management	3
SPM-433 Sports Governance	3
SPM-432 Sports Law & Ethics	3

(replace the Business Core requirements BU 233+ BU 437)

**122 HOURS BUSINESS ADMINISTRATION SPORTS MANAGEMENT REQUIREMENTS**

***Business Administration Marketing Management Endorsement***

BU-311 Principles of Management	3
BU-332 Introduction to Business Finance	3
BU-336 Principles of Marketing	3
BU-337 or BU-338 Economics I or Economics II	3
BU-437 Business Ethics	3
Business Elective	3
BU-440 Business Capstone Practicum	6
Biblical Studies Electives	15
BU-310 Human Resources Management	3
GSC-331 E-Commerce & Technology	3
MM-322 Sales & Advertising Management	3
MM-333 Visual Merchandising & Product Presentation	3
MM-410 Small Business Management	3
MM-415 International Marketing	3
MM-425 Marketing Research	3
MM-445 Marketing Using Technology	3

**125 HOURS BUSINESS ADMINISTRATION MARKETING MANAGEMENT REQUIREMENTS*****Marketing Communication Strategies Endorsement***

BU-311 Principles of Management	3
BU-332 Introduction to Business Finance	3
BU-336 Principles of Marketing	3
BU-337 or BU-338 Economics I or Economics II	3
BU-437 Business Ethics	3
Business Electives	6
BU-440 Business Capstone Practicum	6
Biblical Studies Electives	15
BU-233 Business Law	3
CO-431 Web and Mobile Development	3
GSC-331 E-Commerce & Technology	3
MM-332 Sales & Advertising Management	3
MM-333 Visual Merchandising & Product Presentation	3
MM-410 Small Business Management	3
MM-425 Marketing Research	3

**125 HOURS BUSINESS ADMINISTRATION MARKETING COMMUNICATION STRATEGIES  
ENDORSEMENT**

## COURSE DESCRIPTIONS

The College uses a two-letter prefix to identify the subject area.

*The prefixes are as follows:*

APOL – Apologetics

AR - Art BI - Biblical Studies

BL - Bible Language Studies

BU – Business

CE - Christian Education

CM – Church Ministries

EN - Language Arts & Literature

HI – History

MA – Mathematics

MI - Missions

MU - Music

OT - Old Testament Studies

NT - New Testament Studies

PE – Physical Education

PT - Pastoral Training

PY - Psychology

SC – Science

SM – Student Ministries

SO - Sociology

SP – Speech/Oral Communications

SPM – Sports Management

TH - Biblical Theology

The College uses a three-digit number to identify each course, including the level of difficulty. The first digit in a course number represents the year in which it is recommended that the course be taken. The second digit is the number of credit hours received, and the third digit indicates the order in which the courses should be taken.

## **Division of Christian Ministries Studies**

### **Biblical Studies**

**APOL-431** The course deals with the Biblical basis for apologetics, the logic of faith and reason, and the relationship of apologetics with theology and evangelism.

**APOL-432 COMPARATIVE RELIGIOUS APOLOGETICS** This course is a study of religions and cults, their history and doctrines. Special attention is given to practical witnessing and ministry techniques.

#### **BI-231 BIBLE INTERPRETATION**

A study is made of the principles of Scripture interpretation, methods of Bible study, and emphasis on various types of biblical passages. Three credit hours.

#### **BI-232 BIBLE MANNERS AND CUSTOMS**

This course is a study of the cultures of Bible lands which are important to the instruction and interpretation of the Bible. Examples from the Bible are studied to illustrate many of the customs. Three credit hours. \*Available online when schedule permits.

**BI-331 HISTORICAL GEOGRAPHY** A study of the various ways in which history has affected and has been affected by geography including but not limited to physical, cultural, and environment elements, to prepare students for an interconnected world. Specific topics may include: the emergence of ancient civilizations, the geography/history of Palestine in relation to the nation of Israel and the early church, the spread of Islam, global commercial relations from geographical perspectives.

#### **BI-332 BIBLE GEOGRAPHY**

The history of the Bible is related to the geography of Bible lands. Three credit hours.

\*Available online when schedule permits.

**BI-433 RELIGION AND POLITICS** This course serves as an introduction to the topic of religion and politics. In this course, we look at the social role of religion, focusing specifically on religion as a factor in politics, defined broadly to focus not just on government but on struggles over the exercise of social, political, and economic power. We look at a wide range of issues, from exploring the relationship between modernity, religion, and secularism to the relationship of religion to terrorism, to the role of religion in supporting or opposing democracy and social change. The course explores various religious traditions and includes cases from throughout the world, including the United States.

## **Bible Language Studies**

### **BL-331 ELEMENTARY GREEK I**

Elementary New Testament Greek during the first two semesters involves a study of pronunciation, grammar, and reading exercises. This course is offered based on demand. Three credit hours.

**BL-332 ELEMENTARY GREEK II** (Prerequisite BL-331) A continuation of BL-331. This course is offered on demand. Three credit hours.

**BL-333 ELEMENTARY HEBREW** Elementary Old Testament Hebrew during the first two semesters involves a study of pronunciation, grammar, and reading exercises. This course is offered based on demand. Three hours credit.

**BL-431 INTERMEDIATE GREEK** (Prerequisites BL-331, 332) The principles of Greek grammar are reviewed along with a study of sentence structure. Facility in translation is sought. Selected portions of the Greek New Testament are translated with some attention given to methods of exegesis. This course is offered based on demand. Three credit hours.

### **BL-432 GREEK EXEGESIS** (Prerequisites BL-331,332,431)

An exegetical study of selected New Testament writings is pursued. Translation skills are improved through the induction study of Greek grammar and syntax. Vocabulary is strengthened through acquisition and retention. This course is offered based on demand. Three credit hours



# Old Testament Studies

## **OT-131 OLD TESTAMENT SURVEY**

A general survey is made of the entire Old Testament. Three credit hours.

## **OT-332 PENTATEUCH**

The Pentateuch is a study of the first five books of the Bible. Special emphasis is given to the creation, the fall of man, and the law given through Moses. Three credit hours.

## **OT-333 HISTORICAL BOOKS I (Joshua, Judges, Ruth, I & II Samuel)**

Attention will be given to existing cultures in and around Canaan which influenced Israel's history. The major events and teachings of each book will be studied in relation to the book's place in the canon of scripture.

**OT-334 HISTORICAL BOOKS II (I & II Kings, I & II Chronicles, Ezra, Nehemiah, Esther)** Attention will be given to existing cultures in and around Canaan which influenced Israel's history. The major events and teachings of each book will be studied in relation to the book's place in the canon of Scripture. Three credit hours.

**OT-435 OLD TESTAMENT POETRY (Job, Psalms, Proverbs, Ecclesiastes, Song of Solomon)** A survey will be made of the types and characteristics of Hebrew Poetry, giving attention to each book in relation to the overall revelation of God. The historical background, the authorship, and the major teachings and applications of the respective books will be noted. Three credit hours.

**OT-436 ISAIAH, JEREMIAH, AND LAMENTATIONS** The main ideas and messages of each book will be studied. The Messianic and Millennial prophecies and the unity of Isaiah will receive special attention. Three credit hours.

**OT-437 EZEKIEL AND DANIEL** This course is an inductive study of the prophecies of Ezekiel and Daniel designed to determine their respective messages, theological content, and present significance. Three credit hours.

**OT-438 THE MINOR PROPHETS** The role and purpose of the prophets will be discussed. Attention will be given to the historical settings of each prophet. An exposition of each book will be presented. Three credit hours.

## **New Testament Studies**

**NT-131 NEW TESTAMENT SURVEY** This course is a general survey of the entire New Testament. Attention is given to the political, social, and religious environment of early Christianity. Three credit hours.

**NT-231 HISTORICAL BOOKS (Matthew, Mark, Luke, John, Acts)** A study is made of the historical events of the first two-thirds of the first Christian century. The life of Christ is studied from a chronological perspective. The evangelistic and missionary activity of the early church is given special attention. Three credit hours.

**NT-333 PERSONAL BOOKS (I & II Timothy, Titus, Philemon, II & III John)**  
A careful exposition of each book will be made. Paul's instructions to ministers concerning church administration will be given special attention. Doctrinal and practical aspects of the epistles will be related to modern pastoral problems and responsibilities. Three credit hours.

**NT-334 DOCTRINAL BOOKS I (Ephesians, Philippians, Colossians, I & II Thessalonians)** A detailed study will be made of these books with emphasis on their doctrinal content. Three credit hours.

**NT-335 DOCTRINAL BOOKS II (Hebrews, James, I & II Peter, I John, Jude)**  
A detailed study will be made of these books with emphasis on their doctrinal content. Three credit hours.

**NT-436 DOCTRINAL BOOKS III (Romans, I & II Corinthians, Galatians)** A detailed study will be made of these books with emphasis on their doctrinal content. Three credit hours.

**NT-437 PROPHETIC BOOK (Revelation)** A study is made of the literary structure, the doctrinal teachings, and the devotional lessons of the book. Methods of interpretations are surveyed. Various views of the second coming of Christ are considered. Three credit hours.

## **Biblical Theology**

### **TH-431 CHRISTIAN DOCTRINE I**

The first course in Christian doctrine includes the following topics from systematic theology: Bibliology, Paterology, Christology, Trinity, and Pneumatology. Three credit hours.

**TH-432 CHRISTIAN DOCTRINE II (Prerequisite TH-431)** The second course in Christian doctrine includes the following topics from systematic theology: soteriology, angelology, anthropology, hamartiology, ecclesiology, and eschatology. Three credit hours.

## **DIVISION OF PROFESSIONAL STUDIES**

### **Christian Education**

**CE-110 ORIENTATION** The college catalog and student handbook are given to each student and discussed. Students are familiarized with the process of Student Ministries. Instruction is given in the use of the library. Other activities are provided to help the students become familiar with the college personnel and facilities. One credit hour.

**CE-132 EVANGELISM** A study is made of effective methods of presenting Christ in personal conversation with a view to converting prospects to the Christian faith. Special attention is given to the various problems of the unsaved. A history of evangelism and how to do evangelism in the local church is also emphasized. Three credit hours.

**CE-233 CHRISTIAN ETHICS** This course is identified to facilitate a deeper understanding of the moral life and sharpen our discernment as to how the resources of scripture may be engaged to give shape to our moral practice. Moral concerns may show up anywhere in life--not only concerning the ends we choose but also the means, not only our practice but our motives, not just what we believe but also what we desire, beyond action to character.

**CE-332 INTRODUCTION TO CHRISTIAN EDUCATION** This course consists of a study of the biblical and historical foundations of Christian education. The student's personal attitude toward the Bible and its teachings is developed in accord with the principles appropriate to Christianity. Three hours credit.

**CE-333 STRATEGIES OF COMMUNITY OUTREACH** The study of the missional ministry of the local church with a focus on the development of practical strategies and skills related to the creation, implementation, and evaluation of Biblically sound social outreach ministries including their fitness for a particular ministry context.

**CE-334 FILM MAKING FOR MINISTRY** Church film is a powerful tool for helping a congregation stay emotionally and intellectually engaged in the life of their unique congregation. Numerous studies have shown that video spurs engagement at a much higher level than text and still imagery combined. The ability for a church to create effective media content is an essential tool for keeping its membership feeling like it's in the loop. One of the

most common ways churches of all styles and sizes are utilizing film today is through the use of promotional videos that detail upcoming events, opportunities and needs. Another type of short film that's even more effective is the recap video, which highlights moments of ministry impact and allows the entire congregation to celebrate that impact together. Students will understand the know how of the editing techniques with sound for Motion Picture Photography.

**CE-335 NUTS AND BOLTS OF CHILDREN AND YOUTH MINISTRY** This course is to be a thoughtful and practical guide to youth ministry administration. The tasks of budgeting, decision making, time management, teen ministry, staff relationships, conflict resolution, working with parents, and a range of timely issues. Topics that keep a ministry together and functioning well. The nuts and bolts are the parts of ministry that no one thinks about but to serve a community well, the leader must be prepared to handle these tasks. This course is designed to meet the challenges of today's youth ministry programs.

**CE-431 METHODS OF CHRISTIAN TEACHING** Skills are developed relating to various methods of lesson preparation. A teaching workshop provides the student with actual experience in the use of teaching methods and audiovisual equipment. Three credit hours.

**CE-432 CROSS-CULTURAL MINISTRY** Students will gain knowledge, skills and understanding necessary to engage in work and ministry in diverse cultural contexts including language, customs, geographic impact and more.

**CE-433 MINISTERIAL INTERNSHIP PRACTICUM** This practicum is 15 weeks long. Students receive practical training in the ministry by working with an experienced, active approved professional in the field. The student will observe church ministries, documenting procedures and operations of each ministry in a personal journal.

**CE-434 PASTORAL INTERNSHIP PRACTICUM** This practicum is 15 weeks long. Students receive practical training in pastoral ministry by working with an experienced active pastor in the field. The student will observe church ministries, documenting procedures and operations of each ministry in a personal journal.

## **Pastoral Training**

**PT-232 HOMILETICS (Prerequisite SP-131)** A study is made of the principles of the preparation and delivery of sermons, with exercises in sermon construction and emphasis on the guidance of the Holy Spirit in the ministry of the Word. Attention is given to Bible exposition and preparation of sermons on entire books. Exercises in preaching are given in series in the classroom. In keeping with the theological position of the denomination which owns the college, this course is open to male students only. Female students may substitute a Bible elective for this course. Three credit hours.

**PT-331 CHURCH LEADERSHIP AND ADMINISTRATION** The purpose of this course is to provide students with an introduction to church leadership and administration. The focus will be on discovering a working definition of a Christian leader and leadership based on Scripture. Additionally, the student will gain knowledge and insight into administering various ministry areas.

## **Christian Ministries**

**CM-330 PRINCIPLES OF COUNSELING** This course is a study of principles and techniques of individual and crisis counseling as they apply to Christian counseling. Specific attention will be given to the use of biblical principles and concepts within the counseling situation. Three hours credit.

**CM-331 HOSPITAL MINISTRIES** This course is a clinical study of the role the church plays in ministering to the sick, especially those who are hospitalized. Special attention will be given to the practical techniques of hospital visitation and crisis intervention. Three credit hours.

**CM-332 WORSHIP** This course is designed to examine the act of worship from a biblical point of view. The traditional Baptist worship service will be evaluated with suggestions to enhance it and make it more meaningful to those who come to worship. Three credit hours.

### **CM-334 FOUNDATIONS OF CHILDREN AND YOUTH MINISTRIES**

This course will be a survey of key issues regarding ministries with children and youth. Specific aspects to be covered will be faith development, administrative responsibilities, trends in programming--what has worked and what has not. Students will become equipped to envision alternative models for ministry with children and youth; understand the stages of faith and how that informs teaching; handle administrative responsibilities; plan a youth mission trip or formulate a mission/service plan for children and youth in a real life setting.

**CM-335 INTERCULTURAL COMMUNICATIONS** This course seeks to develop intercultural communications for Christian leaders. Students will learn how to develop greater cultural self-awareness, knowledge and skills, enabling them to serve more effectively in intercultural settings in North America and around the world.

**CM-431 USING TECHNOLOGY IN THE LOCAL CHURCH** A broad study of the various types of mass communication media and technology and their practical use in evangelism and local church ministry. Provides the student with a set of contemporary media technology skills compatible with postmodern Christianity. In the context of addressing issues such as virtual community, media arts and worship, internet based ministry, Christian education and youth ministry, and spirituality online; it seeks to equip the student with discernment in the new area of ministry.

**CM-432 FAMILY AND CRISIS COUNSELING (Prerequisite CM-431)** This course provides an introduction to the ministry of ministerial counseling within the context of the Christian church. The course will explore the nature of pastoral counseling from a biblical, theological, and psychological perspective and discover different methodologies of caring and relational skills needed in ministerial care, particularly in situations of crisis. This will be done with a view to providing a short-term model of intervention in problem areas that arise in ministry, as well as providing training for the laity through lectures, readings, case studies, and counseling skills lab in this ministry.

## **Missions**

**MI-123 MISSION FIELD EXPERIENCE** This class embodies the very essence of missions by enhancing practical learning experiences. The requirements of this class may be met through multiple avenues such as working to coordinate with the local BMA Missions Office to work with a mission trips/opportunity in the state of Mississippi, coordinate with their home church or other associational mission trips, work in a church/Christian camp, attend a VSM trip and/or coordinate with National BMA or other national Christian associations to participate in a missions trip within the United States. Students are expected to pay all personal expenses for respective trips. All mission experiences must be pre-approved by the Dean of Student Affairs. Three credit hours.

**MI-331 PRACTICES AND PRINCIPLES OF MISSIONS** The course provides an introduction to the biblical basis for missions, a survey of contemporary Christian missions, including diverse backgrounds and perspectives, and the responsibility of individuals and churches in missionary work. The course includes a study of missionary qualifications, support, field methods, and indigenous church principles. Three credit hours.

**MI-333 CURRENT ISSUES IN MISSIONS** Students will explore the current interests in the area of mission studies.



## **DIVISION OF GENERAL AND CONTINUING EDUCATION STUDIES**

### **Language Arts and Literature**

**EN-131 ENGLISH COMPOSITION I** A study is made of the fundamentals of English composition. Emphasis is placed on regular and methodical practice in composition by the student. This course is an introduction to the study of grammar. Three credit hours.

**EN-132 ENGLISH COMPOSITION II** A study is made of the library and its use in research with practical work in research papers and theses. Advanced freshman grammar is included. Three credit hours.

**EN-231 WORLD LITERATURE I** The course includes a survey of the major works of the literature of the world to the Renaissance. Three credit hours.

**EN-232 WORLD LITERATURE II** This course includes a survey of the major works of the literature of the world from the Age of Enlightenment to the present. Three credit hours.

**SP-231 ORAL COMMUNICATION** This course is a study of the principles and practice of public speaking. Attention is given to effective delivery and speech content. Three credit hours.

## **History**

**HI-131 WESTERN CIVILIZATION I** This course deals with the political, economic, social, and cultural development of Europe to 1660. Three credit hours.

**HI-132 WESTERN CIVILIZATION II** This course is a continuation of HI-131 and covers the periods from 1660 to the present. Three credit hours.

**HI-133 HISTORY OF THE UNITED STATES I** This course is a study of American history from the period of discovery and exploration to reconstruction days. Three credit hours.

**HI-134 HISTORY OF THE UNITED STATES II** This course is a continuation of HI-231 to the present time. Three credit hours.

**HI-135 AMERICAN GOVERNMENT** This course will explore how the American government system affects the rights and liberties of all Americans. Students will be challenged to better understand the political system in America as they are presented with case law and policies that govern various issues in our country.

**HI-431 HISTORY OF CHRISTIANITY** A study of the history of Christendom is presented. Three credit hours.

**HI-432 BAPTIST HISTORY** A survey of Baptist history is made. Three credit hours.

## **Social Sciences**

**PY-131 INTRODUCTION TO PSYCHOLOGY** Fundamental facts and principles of general psychology are studied. Three credit hours.

**PY-302 CHILD AND ADOLESCENT PSYCHOLOGY** Development of the child from prenatal life to the adolescent years with emphasis on emotional, intellectual, social, and personal growth and development. Discussion will include parenting styles, siblings, peer interactions, and gender roles in early childhood and how they influence social and emotional development. Examine various theories that describe the adolescent's self concept, emotional, cognitive, and moral development.

### **SO-131 INTRODUCTION TO SOCIOLOGY**

This course consists of a study of the elements and nature of the social group. Three credit hours.

## **Science**

**SC-241 GENERAL BIOLOGY I** This course presents a survey of basic processes and principles of plant and animal life. It includes the chemical basis of life, cell biology, and heredity. Three hours of lecture and two hours of lab work each week. Four credit hours

**SC-242 GENERAL BIOLOGY II** This course is a continuation of a survey of basic processes and principles of plant and animal life, with emphasis on structure, function, diversity, classification, and ecology. Three hours of lecture and two hours of lab work each week. Four credit hours.

## Mathematics

**MA-130 MATH LITERACY** This course is designed for the student who needs to develop the fundamental prerequisite arithmetical/algebra skills. The course will cover the four fundamental operations in arithmetic: fractions, decimals, percentages, and verbal problems. This course may not satisfy math requirements for degree programs at other institutions. Three credit hours.

**MA-132 COLLEGE ALGEBRA** Topics covered in this course include a review of algebraic operations, functions, systems of equations, determinants, progressions, binomial theorem, permutations, combinations, induction, theory of equations, inequalities, circles and their graphs, applications, polynomial and rational functions, and logarithmic and exponential functions. Three credit hours.

## Music

**MU-113 CONCERT CHOIR** The Southeastern Baptist College Choir is an auditioned ensemble that studies, rehearses, and performs a wide variety of choral literature. The literature studied includes traditional choral music along with contemporary Christian music. With enthusiastic participation, effective rehearsals and a strong commitment to practice, students will realize a multitude of educational and aesthetic rewards. Due to an effort to provide a well-rounded concert presentation, outside practice and a few select - targeted additional rehearsals and sectionals will be needed. The design of the curricula for College Choir is to provide members an enriching and expressive musical experience plus help them develop the tools to keep music in their lives for the rest of their lives. *There are four aspects of this experience through which the course will focus and through which a member's success will be measured.*

1. A student's skill at organizing themselves for performances and music as a part of their lives
2. Quality of performance as a group and as an individual
3. Vocal skill, musical literacy, and/or historical and contextual awareness
4. Teamwork, group interaction and involvement

A variety of resources are available to help each member develop their individual skills and talents. These include group rehearsals, sectional rehearsals, and individual help sessions. The ensemble provides numerous opportunities to build each member's talents and bring their efforts together in wonderfully musical and expressive performances. One credit hour.

**MU-131 MUSIC APPRECIATION** This course offers a survey of music history and literature. It will include basic music reading skills, conducting, hymnology, worship planning, and a general appreciation for music. Three credit hours.

## **Physical Education**

**PE-111, 121, 211, 221, 311, 321, 411, 421 PHYSICAL EDUCATION** This course is designed to give students a current concept of physical education and recreation by developing body skills while engaging in various anaerobic and aerobic activities, also offered per sports category. One credit hour.

## **Art**

**AR-131 ART APPRECIATION** Art Appreciation will introduce the student to the visual arts and a variety of art mediums and techniques used to create two and three-dimensional works of art. Segments of the history of art shall be introduced and are included in the syllabus. Building context shall enable the student to understand the arts: structurally, culturally, socially, and historically; making art meaningful in everyday life. The student will explore and analyze influential works of art, as a method of gaining an understanding of the expressive and communicative components of visual arts. In addition, during the student's time of exploration and reflection of a variety of art, artistic styles, and artistic directions, he or she shall be better equipped to establish his or her own personal aesthetics through personally designed art projects, class discussions, gallery visits, and writing assignments. Three credit hours.

## **Business**

**BU-131 INTRODUCTION TO COMPUTER APPLICATIONS** This course provides the student a background in using the microcomputer mainly in the following three areas: word processing, filing, and spreadsheets. Three credit hours.

**BU-231 PRINCIPLES OF FINANCIAL ACCOUNTING** This course includes the analysis and recording of business transactions in the journal; posting to the ledgers; preparing a trial balance, worksheet, income statement, and balance sheet; adjusting, closing, and reversing entries; reconciling bank statements; and working practice sets. Three credit hours. (Prerequisite: College Algebra)

**BU-233 BUSINESS LAW** A study is made of the legal role in business entities, contracts, negotiable instruments, intellectual property, wills, deeds, securities, employer-employee relations, bailments, carriers, and bankruptcy. Three hours credit.

**BU-234 HUMAN RELATIONS** This course in business management includes an overview of major functions of management, various aspects of relating to fellow workers and supervisors, and an increase in one's self-awareness. Three credit hours.

**BU-235 PRINCIPLES OF MANAGERIAL ACCOUNTING** Three-hour lecture. This course introduces the student to the use of accounting information by managers. Topics include the use of accounting information for planning and control, interpretation of and the use of management reports, financial statement analysis and responsibility accounting systems, differential cost analysis, product pricing, decision-making, and budgeting. 3 credit hours.

**BU-310 HUMAN RESOURCES MANAGEMENT** An overview of the field of Human Resources Management, including a historical perspective of HR, strategies for designing HR activities, and the roles and responsibilities of HR professionals. Participants will have contact with HR professionals. This course examines the role of the human resource professional as a strategic partner in managing today's organizations. Key functions such as recruitment, selection, development, appraisal, retention, compensation, and labor relations are examined. Three credit hours.

**BU-311 PRINCIPLES OF MANAGEMENT** Study of the traditional as well as the new, more, digital, connected world of Management Principles. This course will explore management principles in an evolving business environment with local, national, and international influences.

**BU-331 PERSONAL FINANCE** A study is made concerning personal decisions in financial matters. These include saving money, borrowing money, taxes, social security, mortgages, insurance, etc. Three credit hours.

**BU-332 INTRODUCTION TO BUSINESS FINANCE** This course provides an introduction to the financial system integrations including financial institutions, markets, investments and management, and looks at the movement of money in the financial system. Three credit hours.

**BU-333 MICROCOMPUTER APPLICATIONS** The focus of study is the use of computer software that relates to business applications. Three credit hours. Prerequisite: BU-131

**BU-334 MANAGERIAL FINANCE** This course applies mathematics to financial problems in organizing and managing a business. Three credit hours. Prerequisite: Accounting I and Accounting II.

**BU-336 PRINCIPLES OF MARKETING** A foundational study of the basics of the marketing process for driving buyer behavior and retention through value-based strategies in product promotion, service options, and brand development, all in a traditional marketing channel as well as global marketing through technological means. Three credit hours.

**BU-337 ECONOMICS I - MACROECONOMICS** A study of the economy as a whole with emphasis on national income accounting, international trade, fiscal and monetary policy, and employment theory. Three credit hours.

**BU-338 ECONOMICS II - MICROECONOMICS** The exploration of supply and demand, pricing of products, and resources of individual firms. Three credit hours.

**BU-431 BUSINESS STATISTICS** This course is a study of the principles of statistics and probability with emphasis on their application to business. Three credit hours.

**BU-432 PRODUCTION MANAGEMENT & POLICY** This course studies converting resources into goods and services, and productivity analysis techniques. Three credit hours. Prerequisite: Principles of Financial Accounting.

**BU-433 PRINCIPLES OF MANAGEMENT** Study of the traditional as well as the new, more digital, connected world of Management Principles. This course will explore management principles in an evolving business environment with local, national, and international influences. Three credit hours.

**BU-434 STRATEGIC MANAGEMENT** The study of corporate strategy and policy integration at senior management level, ethical and public policy factors in the business environment and the decision making process. Three hours credit.

**BU-437 BUSINESS ETHICS** The study of ethical practices as related to business. Three credit hours.

**BU-440 BUSINESS PRACTICUM I** This course is designed to give student supervised practical application of previously studied knowledge and skills on a business location. This is not a guaranteed paid practice. Three credit hours.



## **MANAGEMENT/MARKETING [Concentration]**

**MM-332 SALES AND ADVERTISING MANAGEMENT** Introduction to theory and practice in advertising, promotion, and sales management. Three credit hours.

**MM- 333 VISUAL MERCHANDISING AND PRODUCT PRESENTATION** Skill development in the creation of showroom or retail store window/interior displays that sell merchandise. Study of the basic techniques of store planning, mannequin dressing, alternate form design, and display space conceptualization and implementation. Three Credit Hours.

**MM-410 SMALL BUSINESS MANAGEMENT** A course on how to start and operate a small business. The course includes facts about a small business, essential management skills, the preparation of a business plan, understanding financial statements, marketing strategies, and legal and accounting issues. Three credit hours.

**MM-415 INTERNATIONAL MARKETING** This course will equip students with the tools and terminology to explore and understand marketing practices in a global environment, learning the scope and challenges of international marketing, international trade, the cultural, political, legal, and business systems of global markets, and ways to develop global marketing strategies. Three credit hours.

**MM-425 MARKETING RESEARCH** This course equips students with the key concepts and methods of marketing research, and allows students to understand how to apply those tools to solve real-life business problems; the focus is on technical competence and application to real-life problems. Three credit hours.

**MM-445 MARKETING USING TECHNOLOGY** In this course, students will learn to strategically think about integrated supply chain, procurement, and service management strategies for organizations that rely, at least partially, on the Internet and information technology to transact with suppliers and end consumers. This course strives to enable students to have a modern understanding of marketing and the marketing avenues made available through various technologies.

## **Marketing Communications Strategies (Concentration)**

**CO-222 VISUAL COMMUNICATIONS AND NEWS MEDIA** This class is an introduction to visual communication theory and design. Students will learn techniques for contemporary new media applications via computers and digital software. Visual communication is key to human interaction and the distribution of knowledge and information. For students to be fully media literate and communicate effectively in the digital world, it is important for them to understand the concepts and best practices for graphic design and visual communication via new media technologies. Three Credit Hours.

**CO-223 DIGITAL PHOTOGRAPHY** Introduction to digital camera use as well as harnessing light, tabletop & product shooting, digital editing, and printing photographs. Emphasizes professional standards, technical proficiency and individual artistic expression. Three Credit Hours.

**CO-333 MUSIC AND SOUND TECHNOLOGY** A study of the various ways in which history has affected and has been affected by geography including but not limited to physical, cultural, and environment elements, to prepare students for an interconnected world. Specific topics may include: the emergence of ancient civilizations, the geography/history of Palestine in relation to the nation of Israel and the early church, the spread of Islam, global commercial relations from geographical perspectives.

**CO-431 WEB AND MOBILE DEVELOPMENT WITH APPLICATION** Mobile computing devices have become ubiquitous in our communities. In this course, we focus on the creation of mobile solutions for various modern platforms, including major mobile operating systems. Topics include mobile device architecture, programming languages, software engineering, user interface design, and app distribution. Topics include: Client Hardware (Desktop vs. Mobile), Android Development w/ Java, iOS Development w/ Swift, RESTful and Non-RESTful apps, Creating and Incorporating Web/Cloud Services, Mobile Sensors, Security and Trust Management, Privacy and Ethics, Usability and Accessibility. Three Credit Hours.

**CO-432 PODCASTING: DIGITAL STORYTELLING** This course walks students through the process of creating a podcast from concept to broadcast. In addition, this course provides students with working knowledge of current trends.

## **SPORTS MANAGEMENT [Concentration]**

**SPM-231 INTRODUCTION TO SPORTS MANAGEMENT** This introductory course is designed to provide the student with an overview of the tools necessary in organizing and administering a sports management program. General principles, basic sport management skill development as well as practices and concepts in the sport management field will be discussed. Three hours credit.

**SPM-323 SPORT MARKETING** This course is meant to cover three basic components of sports marketing: (1) the use of sports as a marketing tool for other products; (2) the marketing of sports products; and (3) the emerging considerations relevant for both marketing through and the marketing of sports. Three credit hours.

**SPM-324 FOUNDATIONS OF SPORTS OUTREACH** This course tends to equip students with the knowledge of ministry through sports which will include historical and biblical perspectives.

**SPM-325 SPORT FINANCE AND ECONOMICS** This course is a survey examination of principles of economics, budgeting, and finance as it applies to the sport industry. Three credit hours.

**SPM-340 SECURITY RISK MANAGEMENT** The course is a survey examination of principles of economics, budgeting, and financing as it applies to the sport industry.

**SPM-431 SPORT EVENTS AND FACILITY MANAGEMENT** This course focuses on the application of facility operations and event management principles and concepts that are faced by a business manager in the context of events at sport and entertainment venues. This course will examine differing styles of facility management to include planning, designing, equipping, human resources, budgeting, marketing, and risk management. Three credit hours.

**SPM-433 SPORTS GOVERNANCE** The course is focused on the ways in which sports is organized and managed. The course will assess the fundamental aspects of management and administration of sports entities including, but not limited to, interscholastic, intercollegiate, professional and amateur sports organizations. The course also aims to foster critical thinking, research, exchange of ideas, and writing about governance in sports. Three credit hours.

**SPM-432 SPORT LAW AND ETHICS** This course provides an overview of legal principles and ethical issues in sport. This course introduces the different fields of law and issues (Federal Amendment, torts, contracts, labor relations) as they relate to sport. In addition, this course examines the basic philosophical issues concerning ethics and moral reasoning and how these issues relate to sport. Three credit hours.

## **Global Supply Chain Management (Electives)**

**GSC 330 - Forecasting and Logistics** This subject is a survey of the fundamental analytic tools, approaches, and techniques which are useful in the design and operation of logistics systems and integrated supply chains. The material is taught from a managerial perspective, with an emphasis on where and how specific tools can be used to improve the overall performance and reduce the total cost of a supply chain. We place a strong emphasis on the development and use of fundamental models to illustrate the underlying concepts involved in both intra and inter-company logistics operations. Three credit hours.

**GSC 331 - E-Commerce and Technology in Supply Chain Management** In this course, students will learn to strategically think about integrated supply-chain, procurement, and service management strategies for organizations that rely, at least partially, on Internet and information technology to transact with suppliers and end consumers. Three credit hours.

**GSC 430 - New Product Development** This course focuses on the process whereby innovators solve consumer problems by innovating new products or services. Identification of needs and wants of consumers are the starting point and the axis around which class contents revolve. Students are introduced to techniques and insights required to navigate the processes of ideation, idea management, product development, and commercialization. They are presented with industry examples for the application of these methods and concepts, and required to apply them in a group project. Three credit hours.

**GSC 431-Global Issues in Supply Chain Management** This course covers the international transportation of goods by cost-effective methods through analysis of the structure of ocean and air transport systems in global distribution and single-factor pricing of combination carrier shipments. Other topics include costing of transport services; freight rate negotiation; rate bureaus, carrier associations, and conferences; prudent use of independent liners; analysis of landed cost competition; foreign government regulations; U.S. maritime law, policy, and antitrust provisions; ramifications of the Code of Liner Conduct and related bilateral trade agreements; interrelationships of balance of payments and commodity movement; Export Trading Company Act of 1982; common vs. industrial carriers and trends in their use; and a comprehensive view of logistics in overseas marketing. Three credit hours.

# **THE BMA STANDARDS**

## **Religious Culture**

Christian Education is the life and soul of Southeastern Baptist College. In that realm, we exist for the integration of this into every being. The following regulations have been implemented to guide students in the enhancement of this religious culture aspect:

1. Students must attend weekly chapel services.
2. Bible courses are integrated into every degree.
3. Students are encouraged to attend worship services in a local church.
4. Students are encouraged to read the Bible and have a daily devotional time woven into each day.

## **Statement on Human Sexuality**

We believe God has commanded that no intimate sexual activity be engaged in outside of a marriage between one biologically-born man and one biologically-born woman. We believe that any form of homosexuality, lesbianism, bisexuality, pan-sexuality, bestiality, incest, fornication, adultery, pedophilia, and pornography are sinful perversions of God's gift of sex. We believe that God disapproves of and forbids any attempt to alter one's gender by surgery or appearance. (Genesis 1:27-28; Genesis 2:18-25; Matthew 19:3-9; Leviticus 18:22-25; Proverbs 5:18-19, Mark 10:6-9, Romans 1:18-32, 1 Corinthians 6:9-11, 16; Ephesians 5:22-23; Hebrews 13:4) We believe that God offers redemption and restoration to all who confess and forsake their sin, seeking His mercy and forgiveness through Jesus Christ (Acts 3:19-21; Rom 10:9-10; 1 Cor 6:9-11). We believe that every person must be afforded compassion, love, kindness, respect, and dignity (Mark 12:28-31; Luke 6:31). Hateful and harassing behavior or attitudes directed toward any individual are to be repudiated and are not in accord with Scripture nor the doctrines of the ministry.

## **Statement on Sanctity of Human Life**

We believe that all human life is sacred and created by God in His image. Human life is of inestimable worth in all its dimensions, including pre-born babies, the aged, the physically or mentally challenged, and every other stage or condition from conception through natural death. We are therefore called to defend, protect, and value all human life (Ps. 139).

**SBC is owned and controlled by the Baptist Missionary Association of Mississippi.**

**Doctrinal Statement: This is what we believe.**

- The Trinity of God—The Father, the Son, and the Holy Spirit.
- The infallible and plenary verbal inspiration of the Scriptures.
- The Biblical account of creation.
- The personality of Satan.
- Hereditary and total depravity of man in his natural state involving his fall in Adam.
- The virgin birth and deity of Jesus Christ.
- Christ's blood atonement for fallen man. We believe Christ died for the sins of the whole world (John 1:29; I Tim. 2:4-6; Heb.2:9) that through His blood, atonement for sin is made without respect of persons. Anyone who will exercise repentance toward God and faith in our Lord Jesus Christ (Acts 20:21) will be saved. Although all men can be saved, some will reject God's redemption by exercise of their free will.
- His bodily resurrection and ascension back to His Father.
- The person and work of the Holy Spirit.
- Justification before God by faith without any admixture of works. All such justified persons are in the family of God.
- Separation of God's children from the world.
- Water baptism (immersion) to be administered to believers only and by divine authority as given to missionary Baptist churches.
- The Lord's Supper, a church ordinance, to be administered to baptized believers only and in scriptural church capacity.
- Eternal security of the believer.
- The establishment of a visible church by Christ Himself during His personal ministry on earth; and His churches are not now, nor have they ever been, universal or invisible.
- World-wide missions according to the Great Commission which Christ gave His church (Matthew 28:19-20)
- The perpetuity of missionary Baptist churches from Christ's day on earth until His second coming.
- The right of scriptural churches to be held as equal units in their associated capacities, with equal rights and privileges for all.
- The subjection of all scriptural associational assemblies and their committees to the will of the churches, so that they shall forever remain as servants of the churches originating them.

- The separation of the Lord's church from all so-called churches or church alliances which advocate, practice, or uphold heresies and other human innovations which are not in harmony with the Word of God. Open communion, alien baptism, pulpit affiliation with heretical churches, modernism, modern tongues movement, and all kindred evils arising from these practices are unscriptural.
- The only valid baptism is that administered by the authority of a scriptural missionary Baptist church. Any so-called Baptist church which knowingly receives alien baptism, habitually practices this or other evils as those previously mentioned cannot be a scriptural Baptist church, nor can its ordinances remain valid.
- The personal, bodily, and imminent return of Christ to earth.
- The bodily resurrection of the dead.
- The reality of heaven, involving divine assurance of eternal happiness for the redeemed of God.
- The reality of hell, involving everlasting punishment of the incorrigible wicked.
- We believe in absolute separation of church and state.

Biblical Marriage - God, having created male and female, instituted their union in marriage. God designed marriage as the covenantal relationship of one biological man and one biological woman for a lifetime. It is God's unique gift to reveal the union between Christ and His church. God provides in marriage the context for the only appropriate sexual desires and behaviors and the only means for procreation of the human race. The God-ordained institution of marriage is not subject to redefinition or re-interpretation by human means or practice. Forgiveness and reconciliation are found in God's atonement which is without respect of persons. (Genesis 1:27-28; Genesis 2:18-25; Matthew 19:3-9; Leviticus 18:22-25; Proverbs 5:18-19, Mark 10:6-9, Romans 1:18-32, 1 Corinthians 6:9-11, 16; Ephesians 5:22-23; Hebrews 13:4)

**NOTE:** The following statements are not to be binding upon the churches already affiliated with this association, nor to require adoption by churches petitioning this body for privileges of cooperation, nor to be a test of fellowship between brethren or churches. However, they do express the preponderance of opinion among the churches of the Baptist Missionary Association of Mississippi.

1. We believe in the premillennial return of Christ to earth, which He shall literally reign in peace upon the earth for a thousand years. Rev. 20:4-6
2. We believe the Scriptures to teach two resurrections: the first of the righteous at Christ's coming; the second of the wicked dead at the close of the thousand year reign. I Thess. 4:13-17; Rev. 20:4-6, 12-15.



3. Whereas most of our people believe in and use the King James Version as the Word of God, we ask that any speakers at any associational meeting, camp or conference sponsored by any Department of the association use the KJV.

### **Final Authority for Matters of Belief and Conduct**

The statement of faith does not exhaust the extent of our beliefs. The Bible itself, as the inspired and infallible Word of God that speaks with final authority concerning truth, morality, and the proper conduct of mankind, is the sole and final source of all that we believe. For purposes of Southeastern Baptist College's faith, doctrine, practice, policy, and discipline, our board of directors, as endorsed by the Baptist Missionary Association of Mississippi, is Southeastern Baptist College's final interpretive authority on the Bible's application.

## **2025/2026 Academic Calendar**

### **August 2025**

- 6 – 1st Payment Plan Submission or Tuition Payment in Full for the Fall 2025 Semester
- 11 – Late Fee Applies to Payment Plan
- 18 – Registration/Move in Day (8:30 – 2:00PM)
- 19 – Rally/Orientation Day (all campus/face to face students)
- 20 – Face to Face/Online Classes Begin

### **September 2025**

- 1 – Labor Day Holiday– Campus Closed
- 3 – Last day to add/drop classes without academic or financial penalty and receive 100% tuition credit. Last day to drop classes without a grade of W.
- 5 – 2nd Payment Plan Submission or Tuition Payment in Full for the Fall 2025 Semester
- 11 – Late Payment Applies to Payment Plan
- 24 - See You at the Pole

### **October 2025**

- 1 - Begin Spring Registration
- 2 – 8 - Mid Term Week
- 2 – 8 - \*\*\*Athletic Dead Week\*\*\*
- 6 – 3rd Payment Plan Submission or Tuition Payment in Full for the Fall 2025 Semester
- 9 – 10 – Fall Break – Campus Closed
- 13 – Late Payment Applies to Payment Plan

### **November 2025**

- 6 – 4th Payment Plan Submission or Tuition Payment in Full for the Fall 2025 Semester
- 10 – 12 – Course Evaluations
- 12 – Late Payment Applies to Payment Plan
- 24 – 30 – Thanksgiving Holiday-Campus Closed
- 24 – 30 – \*\*\*Athletic Dead Week\*\*\*

## **December 2025**

- 8 – 11 – Final Exam Week
- 8 – 11 - \*\*\*Athletic Dead Week\*\*\*
- 15 – Final Grades Due By 10 A.M.
- 16 – Housing Closed – All Students Move Out
- 17 – Last Day Administration Office Open
- 18 – Jan 4 Christmas Break
- 18 – Jan 4 – \*\*\*Athletic Dead Week\*\*\*

## **January 2026**

- 5 – Administration Office Open
- 6 – 1st Payment Plan Submission or Tuition Payment in Full for the Spring 2026 Semester
- 7 – Registration/Move in Day (8:30 – 2:00PM)
- 12 – Face to Face/Online Classes Begin
- 12 – Late Fee Applies to Payment Plan
- 19 – MLK Holiday/Campus Closed
- 26 – Last day to add/drop classes without academic or financial penalty and receive 100% tuition credit. Last day to drop classes without a grade of W.

## **February 2026**

- 6 – 2nd Payment Plan Submission or Tuition Payment in Full for the Spring 2026 Semester
- 12 – Late Fee Applies to Payment Plan

## **March 2026**

- 2 – Begin Summer Registration
- 6 - 3rd Payment Plan Submission or Tuition Payment in Full for the Spring 2026 Semester
- 9 – 12 – Mid Term Week
- 9 – 12 - \*\*\*Athletic Dead Week\*\*\*
- 12 – Late Fee Applies to Payment Plan
- 16 – 20 – Spring Break

## **April 2026**

6 – 4th Payment Plan Submission or Tuition Payment in Full for the Spring 2026 Semester

6 – Easter Holiday-Campus Closed

13 – Late Fee Applies to Payment Plan

20 – May 1 – Course Evaluations

## **May 2026**

4 - 7 – Finals Week

4 – 7 – \*\*\*Athletic Dead Week\*\*\*

11 – Final Grades Due By 10 AM

13 – 15 – Move Out Days

14 – Graduation Practice/Brunch 10AM

15 - Graduation

15 – Athletic Banquet

**\*\*\*NO GAMES ARE SCHEDULED DURING ATHLETIC DEAD WEEK\*\*\***