



# SOUTHEASTERN

BAPTIST COLLEGE

## Purchase Order

**Southeastern Baptist College**  
4229 Hwy 15 N  
Laurel, MS 39440  
601-426-6346

**Purchase Order:** \_\_\_\_\_

**Vendor:** \_\_\_\_\_

**Billing Address:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Shipping Address:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Item	Amount/Number	Unit Price	Total

**Requested By:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Approved By:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Date Submitted to Supplier:** \_\_\_\_\_ **Account #:** \_\_\_\_\_

**Accounts Payable Contact:** \_\_\_\_\_